

**MINUTES OF THE REGULAR MEETING
OF THE HONORABLE TOWN COUNCIL
OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA,
HELD ON THURSDAY, MARCH 21, 2019
IN THE TOWN COUNCIL CHAMBERS LOCATED AT
325 W. WHITE MOUNTAIN BOULEVARD, LAKESIDE, AZ 85929**

A. Call to Order

Mayor Irwin called the meeting to order at 6:00 p.m.

➤ **Roll Call**

The following Council Members were present:

Stephanie Irwin	Mayor
Jerry Smith	Vice Mayor
Kathy Dahnk	Council Member
James Snitzer	Council Member
Carla Bowen	Council Member
Mazie Hastings	Council Member
Lynn Krigbaum	Council Member

Also Present:

Keith Johnson	Town Manager
Kevin Rodolph	Finance Director
Remilie Miller	Town Clerk
Daniel Barnes	Chief of Police
Kendra Abel	Library Manager
Tony Alba	Community Services Manager
Matt Patterson	Public Works Director
Cody Blake	Community Development Director
Clarissa Bilbie	Accounting Clerk
Bob Martinson	Reporter, White Mountain Independent

Pledge of Allegiance and Invocation

Mayor Irwin led the Pledge of Allegiance to the Flag.

Council Member Dahnk delivered the invocation.

B. Call to the Public

Mayor Irwin called for public comments. No comments were offered

C. Consent Agenda

Mayor Irwin announced consideration of the Consent Agenda and explained that all items listed would be acted upon by a single vote of the Council, unless a member of the Council asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Vice Mayor Smith moved for passage of the Consent Agenda. Council Member Dahnk seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Bowen		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared that all consent agenda items in these minutes were approved, passed and adopted with a 7-0 vote.

C.1 **Approval of the Minutes of the Town Council
Regular Meeting held on March 7, 2019**

By a unanimous vote under the Consent Agenda, Town Council approved the minutes of the Town Council Regular meeting held on March 7, 2019.

C.2 **Approval of Town Check Register
for the Period February 1 through 28, 2019**

By a unanimous vote under the Consent Agenda, Council approved the Town check register for the period February 1 through 28, 2019.

D. Business Before the Council

Mayor Irwin announced that Public Comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by Staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

D.1 Introduction of Clarissa Bilbie, Accounting Clerk

Finance Director Rodolph introduced the newest member of the Finance Department, Accounting Clerk Clarissa Bilbie who joined on January 31st. Ms. Bilbie obtained her Associates Degree from Mesa Community College and is currently taking college online classes at ASU.

Mayor and Council welcomed Ms. Bilbie to the Town workforce.

D.2 Resolution No. 19-1498 Authorizing the City of Buckeye's Job Order Contract Street Maintenance No. 2014-006 with Sunland Asphalt and Construction, Inc. to Complete Pavement Presentation Project, PW-19-001

Public Works Director Patterson recommended that Mayor and Council authorize utilizing City of Buckeye's Job Order Contract Street Maintenance Contract No. 2014-006 with Sunland Asphalt & Construction, Inc. to complete street maintenance activities (pulverize and pave) Project PW 19-001.

Director Patterson reported that the Town of Pinetop-Lakeside is eligible to use City of Buckeye's Job Order Contract Street Maintenance Contract No. 2014-006 pursuant to State of Arizona Procurement Code A.R.S. § 41-2632 allowing the Town to use, and participate in a Job Order Contract. It is the Town's intention to utilize the approved City of Buckeye's Job Order Contract Street Maintenance Contract No. 2014-006 (JOC Contract No. 2014-006) to complete street maintenance services with the awarded contractor Sunland Asphalt & Construction, Inc. Town staff has reviewed all the corresponding documents associated with Sunland Asphalt & Construction, Inc. including cost, credentials, etc., and is familiar with the company. Town staff also contacted the City of Buckeye regarding contractor's performance and overall satisfaction.

Director Patterson conveyed that Town Staff intends to use JOC Contract No. 2014-006 to pulverize and pave up to 132,980 SF of street surface as part of the Public Works Department Street Maintenance Program. The cost for PW 19-001 is \$222,478.01.

The Public Works Department budgeted \$222,478.01 to complete street maintenance based on the Bid Proposal PH0017546.1 submitted by Sunland Asphalt & Construction, Inc.

The City of Buckeye's Job Order Contract Street Maintenance Contract No. 2014-006 was provided for Council's review.

The fiscal impact identified is FY 2018/2019 Street Maintenance Budget of \$530,000.00 Fund Account – 21-6031 HURF

DISCUSSION

Director Patterson conveyed that a couple of years ago his department started working on Juniper Lane reconstructing all the drainage with part of the funding spent fixing the flooding issue to the houses on the west side of the road. Now that the drainage issue is fixed the next thing to do is to pave the road; the road is in the worst condition. His department was supposed to work on the road last summer by trying something new in the White Mountains which is to pulverize and double chip seal the road; however, due to a fire in Texas the oil material wasn't available at that time and the project was pushed back. This is the reason he is utilizing this job order contract from City of Buckeye (Sunland Asphalt and Construction), switching to fix the road as a pavement job and pulverize Pinecrest, Adair Springs, Cottontail, Hillside, Juniper and Oak roads and complete with asphalt.

Director Patterson reported that the price he got by utilizing the City of Buckeye's Job Order Contract is over the budget set aside for this project by \$23,000. He believes this is reasonable for what the department is trying to accomplish. The overall cost of this project is \$222,468.01 to complete street maintenance (grind up, regrading and paving). He added that there are very few contractors available on the mountain that has this specialty equipment and at the same time it is difficult to get this specialty equipment up here without some sort of contract such as the City of Buckeye's Job Order Contract 2014-006 to pulverize and pave street surfaces.

Council Member Dahnk asked if Public Works Director has the extra money and if the funding will come from the General Fund.

Director Patterson conveyed that the \$23,000 will be coming from the Street HURF Fund from the Street Maintenance Budget by reducing the asphalt amount and apply to this project since it is the same thing since asphalt will be utilized to do this job. He said he has \$110,000 in account 21-6031 HURF.

Director Patterson concurred with Council Member Bowen’s comment and explained that he budgeted \$291,000.59 since this was the contract for applying double chip seal.

David Roberg of 921 S. Juniper Lane spoke in favor of the project. He shared that he and his whole neighborhood worked with Director Patterson. He expressed appreciation for the plan proposed by Director Patterson in fixing the roads that will fix his biggest concern with the safety of the children on their streets.

Council Member Dahnk moved for passage of Resolution No. 19-1498, utilizing City of Buckeye’s Job Order Contract Street Maintenance 2014-006, utilizing Sunland Asphalt & Construction, Inc. to complete Street Maintenance Project PW 19-001 (Bid No. PH001756.1); and authorize the Town Manager to execute all documents necessary to complete this project.

Council Member Bowen seconded the motion and by show of hands the following vote was recorded:

AYES

ABSTAIN

NAYS

- Mayor Irwin
- Vice Mayor Smith
- Council Member Dahnk
- Council Member Snitzer
- Council Member Bowen
- Council Member Hastings
- Council Member Krigbaum

Mayor Irwin then declared Resolution No. 19-1498 passed and adopted.

D.3

Resolution No. 19-1499
Grant Application to Gila River Indian Community
Proposition 202 for the Purchase of Three (3) Police Vehicle

Chief of Police Barnes recommended that Mayor and Council authorize the Police Department in advancing a 2019 Gila River Indian Community (GRIC) Proposition 202 Grant Application in an amount not to exceed \$150,674.39.

The passage of Proposition 202 by the voters of Arizona in November 2002 set the stage for new gaming compacts between the State and the respective tribes. An important provision of Proposition 202 was the sharing of gaming revenues with the State. A portion of the revenue to be shared can be retained by a tribe and distributed itself. Specifically, Proposition 202 states:

The Tribe shall make twelve percent (12%) of its total annual contribution under Section 12(B) in either or both of the following forms:

1. Distributions to cities, towns, or counties for government services that benefit the general public, including public safety, mitigation of the impacts of gaming, or promotion of commerce and economic development.
2. Deposits to the Commerce and Economic Development Commission Local Communities Fund established by A.R.S. Section 41-1505.12.

The Gila River Indian Community has opted for Option 1 to contribute directly to local governments. In addition, non-profit organizations may work with local governments to qualify for the funding available from the Gila River Indian Community. Therefore, the Gila River Indian Community is seeking Requests for Funding Proposals from Arizona cities, towns, counties and non-profit organizations.

Chief Barnes reported that the Pinetop-Lakeside Police Department is seeking authorization to submit a proposal for consideration through the Gila River Indian Community, Proposition 202, 2019 Twelve Percent Gaming Distribution Grant. The Department will request funding to replace decades old, high mileage vehicles with three (3) new, fully-equipped police vehicles to provide protection for our citizens and officers.

Chief Barnes conveyed that over the past five-year period the Town of Pinetop-Lakeside has received an unsolicited \$10,000 from the White Apache Tribal Nation annually, and was used within a variety of categories. The Pinetop-Lakeside Police Department has requested that this funding source be assigned to this request (Revenue Fund 24-4480).

The project budget (estimate) is as follows:

Proposed Budget Expense (list each budget item)	Amount requested from GRIC	Amount requested or secured from other sources	In Kind contributions	Total Budget
1. 2019 Ford Expedition w/Police Equipment	\$53,558.13	\$0	\$0	\$53,558.13
2. 2019 Ford Expedition w/Police Equipment	\$53,558.13	\$0	\$0	\$53,558.13
3. 2019 Ford Expedition w/Police Equipment	\$53,558.13	\$10,000	\$0	\$43,558.13
Total Budget	\$160,674.39	\$10,000	\$0	\$150,674.39

DISCUSSION

Chief Barnes reported that the department will be utilizing the \$10,000 received from the White Mountain Apache Tribe for the matching fund with this grant application.

In response to Council Member Krigbaum, Chief Barnes conveyed that the grant application amount of \$150,674.39 is for the replacement of three (3) police vehicle and \$10,000 will be matching fund with the total budget on this project of \$160,674.39

In response to Council Member Krigbaum, Finance Director Rodolph explained that the Police Department received \$10,000 from the White Mountain Apache Tribe and this amount will be utilized by the Police Department as matching fund for this grant.

In response to Vice Mayor Smith, Chief Barnes responded that the three (3) police vehicle that they plan to replace have an average of 180,000 miles.

Council Member Bowen moved for passage of Resolution No. 19-1499, authorizing submission of project for consideration through the Gila River Indian Community, Proposition 202, 2019 Twelve Percent Gaming Distribution Grant; authorizing the Chief of Police as agent and/or his designee, for the Town of Pinetop-Lakeside, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

Vice Mayor Smith seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Bowen		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared Resolution No. 19-1499 passed and adopted.

D.4

Public Hearing
Regarding Proposed Amendments to
Title 17, Chapter 17.104, Supplemental Provisions

Community Development Director Blake reported that the Planning and Zoning Commission and Staff recommended that Council adopt the amendments to Town Code Title 17, Chapter 17.104 - Supplemental Provisions.

Director Blake conveyed that the Planning and Zoning Commission has reviewed Chapters 17.104 and has made the following recommendations to the Council. The Commission’s purpose for making the changes was to streamline the process in an effort to make the Town more business friendly.

The Sections amended in Chapter 17.104 Supplemental Provisions are as follows:

- 17.104.020 Administrative adjustment. (New section)
- 17.104.030 Accessory building and uses.
- 17.104.030 Number of principal building on a lot. (Deleted)
- 17.104.040 Adjustment permitting an additional dwelling unit. (Deleted)

- 17.104.050 Additional lot area and dimension regulations. (Deleted)
- 17.104.060 Additional yard and unbuilt lot area regulations.
- 17.104.070 Additional height regulation. 17.104.080 Setback lines.
- 17.104.090 Parking regulations
- 17.104.100 Loading and unloading regulations. (Deleted)
- 17.104.110 Temporary building and uses.
- 17.104.120 Location of manufactured homes, travel trailers.
- 17.104.130 Lots divided by zoning district boundaries. (Deleted)
- 17.104.150 Equine regulations.
- 17.104.160 Residential care facilities.
- 17.104.170 Home occupations.

PRESENTATION

Director Blake shared that the Planning and Zoning Commission spent close to nine months reviewing just this section of the code.

Director Blake highlighted the following:

- Added a new section “17.104.020 – Administrative Adjustment.” This gives the administration (Community Development Director) the option to take action on requests for minor modifications or adjustments to certain requirements of the zoning code when such requests constitute a reasonable use of property not permissible under strict literal interpretation of the regulations. An example: the required parking space is 22, but they can only get 20 spaces on that property; the administration then will provide that adjustment, which is a decrease of not more than 10% of the required building site area, width or depth.
- Under the Parking Regulations which will be a new Title 17.104.070, under section B(2) and B(4) was reworded, a nice touch of the Commission for trying to help businesses doing an expansion and not be a burden. The section now reads as follows:

B. Applicability

2. Expansions and Alterations. *“If a business expands, it shall, in addition to the parking spaces in existence prior to such expansion, be required to provide the number of additional parking spaces necessitated by the expansion.”*

4. *If a building or business is destroyed, and it is allowed to be reconstructed subject to the provisions of Chapter 17.112 Nonconforming Uses, it shall be required to provide only the number of parking spaces which existed prior to the damage*

- Under the Parking Regulations: formerly “K” and now will be “I. Maintenance of Parking Areas.” Staff and the Planning and Zoning Commission worked on trying to model the solution to what we have around the Town; figuring out how to encourage them to fix the potholes on their property. The solutions are as follows:

1. All parking areas shall be maintained to *provide a surface free from cracks, holes, and pavement deterioration* and kept clean and free of solid waste as defined in Chapter 13.04. *All required pavement marking shall remain visible. Failure to properly maintain a parking area may result in a civil violation per section 1.20.060 Civil Violations.*

DISCUSSION

Council Member Bowen expressed concerns with:

- Section 17.104.090 Location and storage of manufactured homes, or any type of trailer: A. At no time shall the manufactured home, travel trailer, aircraft, boat, camping trailer, truck camper or motor home be occupied or used for living, sleeping or housekeeping purposes.

She conveyed that “manufactured home” should be taken out of section 17.104.090(A). A Manufactured home can go on a stem wall and it is a different definition than what is stated in the town code.

- Section 17.104.120 Residential care facilities, B. Definition.

She noticed the “residential care facility” the word “care” was strikethrough except for sections D, E and F. She suggested that section “B. Definition” needs to come out until there is some kind of understanding of what the definition is. We don’t even need this because it is regulated by the Federal Law in terms of residential care facility.

Director Blake explained he wanted to make sure the definition is clear with State Law, “anything that is six or under is a family” and you can’t regulate it. Therefore, the definition indicated in the section that serves six (6) or fewer persons referencing a residential facility and not a “residential care facility.” He stated he concurred with Council Member Bowen’s comment and he didn’t think removing the definition section would throw things off. He said what they are trying to regulate is residential care facility and not residential facilities, therefore by having the definition is a moot issue.

Council Member Bowen reiterated that it is very unclear and ambiguous when every other paragraph in the section the word “care” is strikethrough.

Mayor Irwin concurred with Council Member Bowen’s concern and she asked if by eliminating section “B. Definition” would solve Council Member Bowen’s concern.

Director Blake responded that he doesn’t think it would make a difference because under section G. Occupancy, #2 it indicates “*The occupancy of any residential care facility in any residential zoning district shall be six (6) to ten (10) residents. Occupancies of eleven (11) or more residents shall be allowed in C-1 and C-2 zoning districts only.*” Director Blake believes that the residential care facility is addressed here; it’s just the care facility throwing it off and by removing the definition would help keep more specific to residential care facility.

Council Member Snitzer concurred with the concern of Council Member Bowen with regard to removing “manufactured home.” He thinks that manufactured homes are comparable to site built buildings so we should not be concerned about the quality of construction; however, mobile homes and travel trailers are completely different and should not be permitted.

Mayor Irwin agreed with Council Members Bowen and Snitzer in taking out the “manufactured home” in section 17.104.090(A).

In response to Vice Mayor Smith, Director Blake responded that it’s a major concern. He shared that he attended two training conducted by Arizona Planning Association and both Prescott and Paradise Valley are included because they have huge problems with this and there is very little limitation that you can put on Care Facilities. The one thing both of them did which is also now in our code is Section G, Occupancy #4 “*Shall comply with all building code requirement for R-3 residential occupancies.*” *The big one here is requiring sprinklers in residential*

occupancy.” Sprinkler requirements are for fire protection. He added that it will be difficult to determine which one is operating as a Care facility in the town limits, however, he knew of two (2) operating currently in Town (Woodland Road and Woodland Lane). He said there could be more but he will not find out because it is regulated by State and Federal Law.

Council Member Dahnk asked pertaining to ADA compliant spaces in parking regulations, if any of the communities he researched required more than the required number of spaces due to their population.

Director Blake responded that he did not encounter any.

Mayor Irwin called for public hearing to allow comments on this matter. There being no comments, Mayor Irwin declared the public hearing closed.

**Resolution No. 19-1497
Declaring as Public Record “Town Code Amendments to
Title 17, Chapter 17.104, Supplemental Provisions”**

Council Member Dahnk moved for passage of Resolution No. 19-1497, declaring as public record a certain document filed with the Town Clerk and entitled “Town Code Amendments to Chapters 17.104 - Supplemental Provisions.”

Council Member Bowen moved to amend the motion indicating in the document entitled Chapter 17.104 Supplemental Provisions with the following changes:

- ***Section 17.104.090 Location and storage of manufactured homes, or any type of trailer:***
 - A. At no time shall the ~~manufactured~~ home, travel trailer, aircraft, boat, camping trailer, truck camper or motor home be occupied or used for living, sleeping or housekeeping purposes.***
- ***Section 17.104.120 Residential care facilities by deleting section B. Definition.***

Council Member Dahnk concurred with the amended motion.

Council Member Snitzer seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Bowen		
Council Member Hastings		
Council Member Krigbaum		

Mayor Irwin then declared Resolution No. 19-1497 passed and adopted.

Ordinance No. 19-419
Adopting the Town Code Amendments to
Title 17, Chapter 17.104, Supplemental Provisions

Council Member Dahnk moved for passage Ordinance No. 19-419, adopting the Town Code Amendments to Chapter 17.104 - Supplemental Provisions with amendments as follows:

- *Section 17.104.090 Location and storage of manufactured homes, ~~or~~ any type of trailer:*
 - A. At no time shall the ~~manufactured home~~, travel trailer, aircraft, boat, camping trailer, truck camper or motor home be occupied or used for living, sleeping or housekeeping purposes.*
- *Section 17.104.120 Residential care facilities by deleting section B. Definition.*

Council Member Bowen seconded the motion and by show of hands the following vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Mayor Irwin		
Vice Mayor Smith		
Council Member Dahnk		
Council Member Snitzer		
Council Member Bowen		

AYES

ABSTAIN

NAYS

Council Member Hastings
Council Member Krigbaum

Mayor Irwin then declared Ordinance No. 19-419 passed and adopted.

Mayor Irwin thanked Director Blake and the Planning & Zoning Commission for their hard work tackling this big project (reviewing Town Code Title 17). It has streamlined a lot of things and accomplishing the Council's goal of making the Town business friendly.

D.5 Report from Council Committee Liaison

Council Member Dahnk reported on the following:

- The Advertising & Promotion Committee had some new members and there is lot of committed and forward thinking people on the committee now. One of their discussions was Epic Ride. This item was tabled to determine more details regarding the increased funding request.
- White Mountain Nature Center is moving forward with the planning on their newly acquired property. The summer program is now available and ready for distribution. The camp registration will open on April 1st. Completed a successful Dr. Seuss birthday celebration with 500 people attending the event. Held Camp Shamrock last week with noticeably fewer participants this year. Will be discussing with the Business for Visitor group the possibility of promoting this event next year but will schedule during the month of February, Valentine's Day instead of St. Patrick's Day. At this camp the kids have their special party while their parents are out on a date. The kid's party includes STEM activities, movie, arts & craft, and they are provided with pizza and dessert.

Council Member Bowen reported that the school is out on spring break and there was no meeting of the School Board. She then provided highlights from the presentation by Dr. Wright at the Joint Meeting of Pinetop-Lakeside Sanitary District, Navopache Electric Coop, Pinetop-Lakeside Town Council and the Superintendent of BRUSD #32, held on March 19th:

- The School District will need to have an override at the next election. The override will address the conditions of the building and safety of the students using the school buildings (grade school and the junior high).
- Take pride with the partnership with the Jack Barker Memorial Park.

Council Member Krigbaum reported on the following:

- Had breakfast meeting with Chuck Waldo and he shared with her the “Bronze on the Marque” at the school. Blue Ridge High School was ranked in the top 15% from the survey conducted of all high schools in the country.
- Highlighted the presentation at the Joint Meeting held on March 19th from Dr. Wright, that BRUSD #32 will have a new bus to accommodate special education students.
- Attended along with Town Manager Johnson the Natural Resources Working group meeting in Eagar. It was their normal meeting with focus on forest service and companies conducting thinning projects of the forest.
- Attended along with Town Manager Johnson the 4FRI meeting held at the Arizona Game and Fish office. It was also a normal meeting discussing restoration of the forest and meeting with a stake holder group that is very diverse.
- Announced that the Community Planning Assistance for Wildlife (CPAW) will conduct public meeting with the stakeholders on April 5th from 9:30 a.m. to 11:30 a.m. in the Town Council Chambers.
- Announced that there will be a dance scheduled next Friday night at the Senior Center. This event is open to the public.

Council Member Hasting reported on the following:

- Announced that she will attend the April meeting of the Historical Society Board meeting.
- Attended last night’s meeting of the White Mountain Humane Society Board meeting. They are busy with the work in their newest addition building. They will have fundraisers for “Arizona Gift Day” scheduled for April 2, 2019.
- Attended the Senior Center Board meeting. Their discussion includes accepting donated books which in turn they provide for free to the kids and the acceptance of donated equipment items for handicapped or ill individuals, the items are provided to those in need to use free of charge. Also, through approval of NACOG the Senior Center is now allowed to provide to-go boxes to patron that did not consume all their food during lunch. Their Board is also discussing food for pets by sending leftover food in the kitchen to seniors for their pets for a donation.

Council Member Snitzer reported on the following:

- TRACKS lost some of their original members. Funds were collected on behalf of Liz Wise; a portion of the money was given to Arizona Game and Fish and in turn they created interpretive signs right next to the Game and Fish building. The extra money will go toward creating a sign acknowledging the original individuals that started TRACKS.
- TRACKS will start trail work in April on the west side of Town. The group will also work with the Pinetop Fire Department with thinning Billy Creek downstream from the bridge to the area where the Town leases behind the high school. A lot of the wood as a result of thinning the upstream of Billy Creek will be donated to the Veterans' Village. They will split and distribute the wood next winter to people in need of firewood.
- TRACKS will start work on Billy Creek area sometime in June when the Forest Service closes the forest.
- Announced the opportunity should the Forest be closed the White Mountain Nature Center property will announce that their property will be available as a camping area. This would be a great opportunity for the Nature Center.
- Announced that the Veteran Village and Walking Down Ranch are doing great. They have completed some repairs and the Board is now conducting meetings once a month. They've developed their by-laws and now working on their strategic planning.
- With regard to Broadband, things are moving nationally in different directions. He hopes to have more information at the next meeting.
- Shared that he serves on the Game & Fish Committee that reviews grants. It has given him some insight for next year, how several organizations can get in line to apply for grant opportunities from the Heritage fund for some of the things that the Nature Center program is already offering.

Vice Mayor Smith reported on the following:

- Provided update on the Transit Authority Board; they are discussing a vehicle replacement program for those buses that has a lot of miles. Those vehicles will be replaced this year through ADOT funding (90/10 grant).
- Added that the Senior Center Board will be increasing the rates from \$18.00 to \$20.00 a year to utilize the facility that belong to the Senior Center. Announced that on April 23rd the Director of Area Agency on Aging will conduct presentation on what it takes to start Meals on Wheels. Appreciate that the Town Council and Staff on a monthly basis assist the Senior Center by serving lunch.

Mayor Irwin announced that she is the Treasurer for the Blue Ridge Scholarship Fund, Inc. and encourage everyone to support the fundraising event “Taste of the White Mountain” scheduled for Saturday, April 13th, 11:30 a.m. to 2:00 p.m. at the Pinetop Country Club. There are 19 area restaurants participating by donating food for people to taste/sample. The tickets are \$15.00 per person, \$25.00 a couple and \$40.00 for a family. The Annual Golf Tournament is scheduled for Saturday, May 4th, 10:00 a.m. at the White Mountain Country Club. Tickets and registration are available at the website of Blue Ridge Scholarship Fund, Inc. The scholarship fund has given out well over half-a-million dollars in scholarships to Blue Ridge high school graduating students.

Manager Johnson reported on the following:

- Thanked Director Blake and the Planning & Zoning Commission for all their work. He recognized it and truly appreciates it. He shared that all the work with the review of the Town Code starts with Director Blake before it even gets to the Commission’s review.
- Announced that the Community Planning Assistance for Wildlife (CPAW) meeting on April 5th is open to the public.
- Announced that Town Staff has a scheduled meeting with the Pederson Group on Wednesday, March 27th to discuss updates on their project at the White Mountain Village.
- He is working with Save Our Park with their fundraising for the purchase of Woodland Lake Park. He is drafting a response to those individuals that posted misinformation on Facebook. He will also share that response to the Town Council.
- Town Staff will be meeting with Navajo County Staff with their proposed financial update (jail fees and court IGA). The meeting is set for Wednesday, March 27th.
- Thanked the Public Works Department for all-hands on deck working at the Library. The Library operation has been closed for two weeks and supposed to open on Monday, March 25th; however, due to the weather the work was halted and the Library will re-open on Wednesday, March 27th. The work being done at the Library is the carpet replacement and reconstruction of the sidewalk. The landscaping improvement will be done at a later time.
- He and the Finance Director are working with each of the Town Department reviewing their budgets for the next fiscal year.
- Announced that the Joint Meeting with the City of Show Low is scheduled for May 8th in the Town Council Chambers.
- Announced that he is arranging a Joint Meeting with the White Mountain Apache Tribal Council, members of the Board of Supervisors, and State

Official. The meeting will be on June 6th at 10:00 a.m. here in the Town Council Chambers. It will be the same week with the Apache Cultural celebration.

Council Member Bowen conveyed that when they were elected to the Council it was critical to them to streamline all of the code regulations. She said over the last two and half years, Cody Blake, Matt Patterson, Keith Johnson and Kevin Rodolph departments manage to assist Council to achieve this goal. It is now easier for businesses to come to the Town.

Finance Director Rodolph announced that Council will probably conduct a short special meeting next week to consider accepting the Town's audit report. He said the audit report is due to the Attorney General's Office by March 31th, but he is not in receipt of the report at this time. He reported that he got an email this evening that the auditors should have the draft report email to him tomorrow, March 22nd. He explained that upon receipt of the Audit Report, he still has several things he needs to complete before presenting to Council. He apologized and expressed that it was beyond his control.

In response to Mayor Irwin, Town Clerk Miller responded she would need twenty-four hours to post the Agenda of the Council Special Meeting.


Finance Director Rodolph suggested conducting the Special Meeting on Thursday, March 28th.

Manager Johnson conveyed that there is a scheduled Planning & Zoning Commission meeting on March 28th at 6:00 p.m.

It was the consensus of the Commission to conduct the Council Special Meeting on Thursday, March 28th at 4:00 p.m.

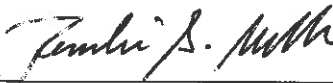
E. **Adjournment**

There being no further business at this time, the meeting was adjourned at approximately 7:14 p.m.



Stephanie Irwin
Mayor

ATTEST:



Remilie Miller, MMC
Town Clerk



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular meeting of the Town Council of Town of Pinetop-Lakeside, Arizona, held on the 21st day of March, 2019. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 4th day of April, 2019


Remilie S. Miller, MMC
Town Clerk

