

**PAGE PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING MINUTES
August 28, 2017**

A Regular Meeting of the Page Parks and Recreation Advisory Board was held at 5:30 p.m. on August 28, 2017 at Page City Hall Council Chambers. Vice Chair Angie Crim presided.

1. CALL TO ORDER

Vice Chair Angie Crim called the meeting to order at 5:30 p.m.

2. ROLL CALL

Angie Crim, Steve Mongrain, Paul Ostapuk, Mandi Lotze, and Susan Pilkington were present. Chair Brian Carey and Erik Stanfield were absent. City Council Liaison Dennis Warner was present.

Staff members present: Community Development Director, Kim Johnson, Community Development Coordinator Robin Crowther, and Director of Public Works Kyle Christiansen.

3. ELECTION OF OFFICERS

- A. Chair
- B. Vice Chair

Motion made by Steve Mongrain to table the vote until the next meeting since the Chair Brian Carey was not present. The motion was duly seconded by Susan Pilkington and passed upon a unanimous vote.

4. MINUTES

Regular Meeting-July 10, 2017

Motion made by Steve Mongrain to approve the minutes. The motion was duly seconded by Mandi Lotze and passed upon a unanimous vote.

4. HEAR FROM THE CITIZENS

The public is invited to speak on any item or area of concern. Items presented during the Citizens portion which are not on the agenda, cannot be acted upon by the Parks and Recreation Advisory Board. Individual Parks and Recreation Advisory Board members are prohibited by the Open Meeting Law from discussing or considering the item among themselves unless the item is officially on an agenda. Citizens may also use the Information Request Forms which are available.

None.

5. UNFINISHED BUSINESS

- A. Discussion/Possible Action-FY17 Master Plan Priorities-See Attached

Community Development Director Kim Johnson reviewed the 2017-18 city wide parks implementation plan and the status of the different projects.

- 1) Administration-formalize park zoning

Community Development Director Kim Johnson stated that she is awaiting the digital zoning map. There has been no progress on possible school playground as parks or park/rec. partnerships.

- 2) Planning

Community Development Director Kim Johnson stated that the Rim Trail brochure is printed and the ad created. The options for relocating the dog park is waiting on determination of Cedar Park use.

- 3) Maintenance-Cedar Park, Fall Surfacing Playgrounds

Community Development Director Kim Johnson stated that Rim Trail clean up may be with sign installation. Golliard Park, JCPMP Park, and play area safety/fall surfaces are on-going.

4) Capital-Golliard Park, JCPMP Scope of Work and Design Estimates, Rim Trail Signage

Community Development Director Kim Johnson stated that Children's Park equipment, bike racks, and recycle bins have not been initiated. Golliard Park bike racks and recycle bins have not been initiated. The survey for Grandview Knoll grade, benches, entrance sign, trash and recycle bins has been completed. The scope of work for JCPMP plans and specs phase 1 is complete and awaiting authorization from City Council for RFQ/RFP. The grant has been accepted by CDBG for playground equipment and restroom renovation.

6. NEW BUSINESS

. A. Discussion/Possible Action Library Trailhead

Director of Public Works Kyle Christiansen said there is an issue with the boards approved location for the Library trailhead sign as it doesn't match the mileage on the sign.

Motion made by Angie Crim to move the trailhead sign to the appropriate location as discussed to match the mileage on the sign. The motion was duly seconded by Susan Pilkington and passed upon a unanimous vote.

B. Discussion/Possible Action JCPMP Phase One Scope of Work


Community Development Director Kim Johnson stated that she had met with Kyle Christiansen and the City Engineer to review Phase 1 scope of work and apply for a grant. It is expected that Phase 1 will include concept development and final design of the Skate Park, connected pathways, and electrical upgrades to support site lighting. Expansion and repaving of the existing Community Center parking is also included. Even though the Master Plan process has been completed, featured elements may be modified as directed by City staff and City Council. There was discussion about design/build and skate/bike park. Angie Crim suggested having water and electrical hookups for the vendor locations. There will be a special meeting on Monday, September 25, 2017 for the board's recommendation on the RFP before it is forwarded to the City Council for approval.

ADJOURN

Motion made by Angie Crim to adjourn the meeting at 6:36 p.m. The motion was duly seconded by Steve Mongrain and passed upon a unanimous vote.



Robin Crowther
Community Development Coordinator



Brian Carey
Chair