



Nueces County, Texas Budget Transfer Form

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NUECES COUNTY AUDITORS
21 APR 23 AM 8:36

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 1130 Department Name: COUNTY ATTORNEY
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
511/5123 ⁵¹²⁵ <i>ACU</i>	SALARY-OFFICIAL ^{overtime} <i>ACU</i>	\$129.00	
702/7020 ⁵⁶⁴⁰ <i>ACU</i>	TRAVEL		\$129.00
			\$129.00
TOTALS		<u>\$129.00</u>	

This budget transfer is necessary to:

To cover overage on unapproved overtime paid out to Part time employee. Policies have been revisited with employees to prevent any future overage.

Comp time was paid out to an employee who retired.

Contact Person: Belle Arriaga

Telephone No: 361-834-1971

[Signature]
Signature of Official/Dept. Head

4.22.2021
Date

Recommended by:
[Signature]
County Auditors Office

05/05/21
Date

Budget Change Order BCO13

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office

Date

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21 MAY 2021 Calculation of Available Personnel Costs Form

(Please attach this form to the Budget Transfer Form with a computer printout.)



1240
Dept No.

Information Technology
Dept Name

Calculation of Available Salaries

As of 5/3/2021 Available Budget Balance-Dept Head \$ 55,875
 (Per Account Summary or GLIQBA Reports)

Bi-weekly	<u>10.0</u>	X	<u>4,815.20</u>	
	(Pay Periods Remaining)		(Amount per Pay Period)	

Projected Salaries Needed (48,152)
 Funds Available 7,723
 Budget Amendment Transfers-out requested _____
 Funds available after transfer \$ 7,723

Calculation of Available Employee Benefits

As of _____ Available Budget Balance-Benefits \$ _____
 (Per Account Summary or GLIQBA Reports)

payperiods with insurance	_____	X	_____	
pay periods w/o insurance	_____	X	_____	
	(Pay Periods Remaining)		(Amount per Pay Period)	

Projected Benefits Needed (0)
 Funds Available 0
 Budget Amendment Transfers-out requested _____
 Funds available after transfer \$ 0

Lisa Davis Rita A. Davis 05/03/21
 Prepared by Date

Bridget 5/6/21
 Department Head Date

Lisa Davis 05/03/21
 Reviewed By (County Auditor) Date

_____ _____
 Co Auditor/Commissioners Court Admin Date



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 1250 Department Name: County Auditor
 (Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
5180	Other Personnel Expense	7,000.00	
5540	Travel		7,000.00
TOTALS		<u>7,000.00</u>	<u>7,000.00</u>

This budget transfer is necessary to:

Temporary Employees (HireQuest) for FEMA event: COVID 19
Temp employee for processing COVID activity logs

Contact Person: Lisa Davis, Budget Accountant Telephone No: 0558

Signature of Official/Dept. Head _____ Date _____

Recommended by: Lisa Davis
Lisa Davis, Budget Accountant 5/10/2021 Budget Change Order: BCO 13
 County Auditors Office Date

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
 Revised & Approved by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

 County Auditors Office Date



Nueces County, Texas
Budget Transfer Form

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MAY 04 2021

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 3600 Department Name: Justice of the Peace 1-1
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5125	Salaries - Overtime		\$ 60. ⁰⁰
5410	Other Services + Charges	\$ 60. ⁰⁰	
TOTALS		\$ 60. ⁰⁰	\$ 60. ⁰⁰

This budget transfer is necessary to:

To cover anticipated cost of membership dues.

Contact Person: Lorraine Lopez Villanueva

Telephone No: 361-888-0201

[Signature]
Signature of Official/Dept. Head

Date

Recommended by:
[Signature]
County Auditors Office

05/05/21
Date

Budget Change Order BC013

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office Date

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MAY 06 2021



Nueces County, Texas
Budget Transfer Form

NUECES COUNTY AUDITOR

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3630 Department Name: Justice of the Peace, Pct. 3
(Please prepare a separate request for each department)

Table with 4 columns: Key Code, Account Name, Increase, Decrease. Rows include 5410 Other Services & Charges (12.00 increase), 5540 Travel (12.00 decrease), and a TOTALS row (12.00 increase, 12.00 decrease).

This budget transfer is necessary to:

The budget transfer is for Judge Lawrence membership fees 2021.

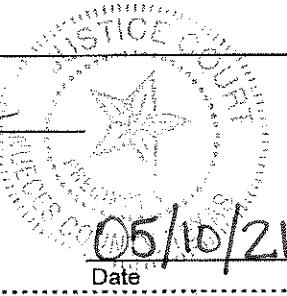
Contact Person: Debbie Aumada

Telephone No: 361-584-2411, 361-584-2420

Signature of Official/Dept. Head (Handwritten signature)

Date: 05.06.2021

Recommended by: (Handwritten signature)
County Auditors Office



Date: 05/10/21

Budget Change Order BCO13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on
Revised & Approved by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office

Date



**Nueces County, Texas
Budget Transfer Form**

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MAY 06 2021

The Honorable Commissioner's Court

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. **3700**

Dept Name: Sheriff Admin

(Please prepare a separate request for each department)

Budget Category	Account Name	Increase To	Decrease From
5180	Other Personnel Expense	\$ 200.00	
5220	Food & Kitchen Expenses	\$ 162.00	
5300	Professional Services	\$ 10,000.00	
5240	Maint & Repair Equip/Veh		\$ 10,362.00
TOTALS			

This budget transfer is necessary to: \$ 10,362.00 \$ 10,362.00

To cover overages and for future purchases

Discussion:

Samuel T. Perry
Signature of Official/Dept. Head

5-6-2021
Date

Recommended by:
Rose A. Davis

05/10/21
Date

Budget Change Order # BCO13

County Auditors Office

Notification of Commissioners Court Action

Approved by the Commissioner's Court on _____
Revised by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office



Nueces County, Texas
Budget Transfer Form

RECEIVED

MAY 04 2021

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 3820 Department Name: Constable Pct 2
(Please prepare a separate request for each department)

RAS
RAS

Table with columns: Key Code, Account Name, Increase, Decrease. Includes entries for Professional Services, Computer Software Services & Maintenance, and Telephone Expense.

This budget transfer is necessary to:

New WIFI points (2) are being installed at the PCT 2 Office. Need funds transferred in to Telephone Expense to cover monthly expenses for remainder of current budget year.

Contact Person: Minerva Gonzales

Telephone No: 361-937-6306

Signature of Official/Dept. Head

Date: 05/03/2021

Recommended by:

Signature of Aida Q. Davila
County Auditors Office

Date: 05/05/21

Budget Change Order BCO13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on
Revised & Approved by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office Date



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 3840 Department Name: Constable Pct 4
 (Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
5241	Gasoline		3,860.00
5300	Professional Services	2,100.00	
5510	Other Expenses	1,760.00	
TOTALS		<u>3,860.00</u>	<u>3,860.00</u>

This budget transfer is necessary to:

Reallocate budget for Cradlepoint Net Cloud Essentials for Mobile Routers (Annual Software License
Renewal for Router for each of the current 9 Law Enforcement Vehicles @ \$148.95ea.) and Ricoh
leased copier

Contact Person: Lisa Davis, Budget Accountant *LD* Telephone No: (361) 888-0558

[Signature] Signature of Official/Dept. Head Date: 5-11-2021

Recommended by: Lisa Davis, Budget Accountant *LD* Date: 5/6/2021 Budget Change Order: BCO 13
 County Auditors Office

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
 Revised & Approved by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

 County Auditors Office Date



Nueces County, Texas
Budget Transfer Form

RECEIVED

FEB 11 2021

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 3890 Department Name: Medical Examiner
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<u>513.5123</u>	<u>Salaries - Regular</u>		<u>\$37,549</u>
<u>513.5126</u>	<u>Salaries - Temporary</u>	<u>\$37,549</u>	
	TOTALS	<u>37,549</u>	<u>37,549</u>

This budget transfer is necessary to:

Use the Salary Savings generated by on-going
Vacancy (Deputy Medical Examiner). Requesting transfer to
Salaries - Temporary to cover cost to use temp. medical
Examiner

Contact Person: Minerva Rios Telephone No: 884-4814

[Signature] Signature of Official/Dept. Head Date 2-10-21

Recommended by: [Signature] Date 05/10/21 Budget Change Order BCO13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____

Calculation of Available Personnel Costs Form

(Please attach this form to the Budget Transfer Form with a computer printout.)



3890
Dept No.

Medical Examiner's Office
Dept Name

Calculation of Available Salaries

As of 2/11/2021 Available Budget Balance-Salaries \$ 495,484
 (Per Account Summary or GLIQBA Reports)

Bi-weekly	<u>18.0</u>	X	<u>25,440.85</u>	
	(Pay Periods Remaining)		(Amount per Pay Period)	

Projected Salaries Needed (457,935)
 Funds Available 37,549
 Budget Amendment Transfers-out requested (37,549)
 Funds available after transfer \$ (0)

Calculation of Available Employee Benefits

As of _____ Available Budget Balance-Benefits \$ _____
 (Per Account Summary or GLIQBA Reports)

payperiods with insurance	_____	X	_____	
pay periods w/o insurance	_____	X	_____	
	(Pay Periods Remaining)		(Amount per Pay Period)	

Projected Benefits Needed (_____)
 Funds Available 0
 Budget Amendment Transfers-out requested _____
 Funds available after transfer \$ 0

Lisa Davis, Budget Accountant 02/02/21
 Prepared by *[Signature]* Date

 Department Head Date

Alice A. Davis 05/10/21
 Reviewed By (County Auditor) Date

[Signature] _____
 Co Auditor/Commissioners Court Admin Date



Nueces County, Texas Budget Transfer Form

RECEIVED
NUECES COUNTY AUDITORS
21 APR 28 AM 11:15

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 4190 Department Name: Community Services
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<i>YAO</i> 5126 513	Salaries - Temporary		2,500
<i>YAO</i> 5220	Food & Kitchen Expenses	10,500	
	TOTALS	10,500	2,500

This budget transfer is necessary to:

- Cover outstanding purchase orders
 - To balance line item categories until end of fiscal year
 - To cover temporary employees
 - Other
- Food expenses for remaining of fiscal year. Transferred from Dept. 1760 - \$8,000.

Contact Person: Janie Hernandez

Telephone No: 361-387-5904

Janie Hernandez
Signature of Official/Dept/Head

4-28-2021
Date

Recommended by:
Rosa Di...
County Auditors Office

05/10/21
Date

Budget Change Order BCO13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office

Date



Nueces County, Texas Budget Transfer Form

RECEIVED
NUECES COUNTY AUDITORS
21 MAY -5 PM 4:46
Fiscal Year 2020-2021

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 0120 Department Name: Road & Bridge Fund
(Please prepare a separate request for each department)

Key Code	Account Name	<u>Increase</u>	<u>Decrease</u>
5210	Office Expense & Supplies	4,000	
5410	Other Services & Charges	10,000	
5260	Maint & Repair-Bldg & Grounds		12,000
5540	Travel		2,000
	TOTALS	<u>14,000</u>	<u>14,000</u>

This budget transfer is necessary to:
To cover office expenses and equipment rentals to fiscal year end

Contact Person: Yolanda Moreno Telephone No: 361-888-0484


Signature of Official/Dept. Head Date 05-05-2021

Recommended by: Yolanda Moreno Date 05/10/21
County Auditors Office Budget Change Order BCO13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office Date



Nueces County, Texas Budget Transfer Form

RECEIVED
NUECES COUNTY AUDITORS
21 APR 28 AM 11:15

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

Department No. 0170 Department Name: Inland Parks
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<u>RA0 5260</u>	<u>Maint & Repair - Bldg & Grounds</u>		<u>14,000</u>
<u>RA0 5125</u>	<u>Salaries - Overtime</u>	<u>12,000</u>	
<u>RA0 5300</u>	<u>Professional Services</u>	<u>2,000</u>	
	TOTALS	<u><u>14,000</u></u>	<u><u>14,000</u></u>

This budget transfer is necessary to:

- Cover outstanding purchase orders
 - To balance line item categories until end of fiscal year
 - To cover temporary employees
 - Other
- Overtime expenses due to Pandemic and employee CPR training

Contact Person: Janie Hernandez

Telephone No: 361-387-5904

Janie Hernandez
Signature of Official/Dept. Head

4-27-2021
Date

Recommended by:
[Signature]
County Auditors Office

05/10/21
Date

Budget Change Order BCO13

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office

Date

