

**INTERLOCAL COOPERATION AGREEMENT
BETWEEN THE CITY OF CORPUS CHRISTI AND
COUNTY OF NUECES**

**CONSOLIDATED DISPATCH EMERGENCY CENTER
METROCOM**

This Interlocal Cooperation Agreement ("Agreement") is made by and between the City of Corpus Christi, Texas ("City"), a Texas home-rule municipal corporation, and the County of Nueces ("County"), a political subdivision of the State of Texas, each acting herein by and through its duly authorized official, effective for all purposes upon the execution by all parties.

WHEREAS, the City and County are parties to an Interlocal Cooperation Agreement dated June 5, 2000 (the "Consolidated Dispatch Emergency Center; MetroCom"), providing for the City and County consolidate their public safety dispatch centers into a single public safety answering point known as "MetroCom" for the areas served by the City and the County; and

WHEREAS, the City, and County are parties to an Interlocal Cooperation Agreement dated April 4, 2003 (the "Consolidated Dispatch Emergency Center"), being the first amendment to the Consolidated Dispatch Emergency Center Interlocal Agreement establishing a cost allocation method;

NOW, THEREFORE, BE IT AGREED BY THE CITY OF CORPUS CHRISTI AND THE COUNTY OF NUECES:

Amends the original agreement as follows:

7. **Administration and Governance of the Center.** The MetroCom center shall be administered by the City of Corpus Christi under the terms of an adopted set of Standard Operating Procedures (SOP) and budget. These SOPs are to be developed by the System Operations Committee, as established by this interlocal agreement, and shall be approved by the MetroCom Board to be binding.
 - a. There is hereby created a System Operations Committee. The System Operations Committee shall be comprised of the following voting members:
 - i. The Sheriff of Nueces County appoints an operations representative
 - ii. The Nueces County Judge appoints a budgetary representative

- iii. The Nueces County Judge appoints an ESD representative.
 - iv. The Chief of Police of the City of Corpus Christi appoints an operations representative
 - v. The Fire Chief of the City of Corpus Christi appoints an operations representative
 - vi. A budgetary representative named by the City Manager of the City of Corpus Christi
 - vii. Chairperson mutually selected and appointed by the MetroCom Board
- b. The Systems Operations Committee shall
- i. Hold regular meetings, every two months at a minimum. Special meetings will be held as necessary.
 - ii. Be presented with updates, statistics, and analytics from the MetroCom Communications Director during bi-monthly meetings.
 - iii. Annually review, make recommendations, and modify existing SOPs. All modifications and changes must be reviewed with and approved by the MetroCom board.
 - iv. Annually review and recommend minimum staffing needs for the Center to the MetroCom board.
 - v. Annually approve and recommend an operating budget to the MetroCom Board.
 - vi. Regularly monitor MetroCom budget and expenses. Recommend and submit for approval any changes to the original budget to the MetroCom Board.

- vii. Every two years perform an audit.
 - viii. Annually evaluate the MetroCom Communications Director, and report evaluation to the MetroCom Board.
 - ix. Review and propose a combined Emergency Operations Center with EOCs, PSAPS, and other governmental entities.
 - x. Systems operations committee to provide dispatch services to other entities in the region at a reasonable rate of reimbursement.
- c. The MetroCom Board is hereby created. This Board shall be comprised of the County Judge of Nueces County and the Mayor of the City of Corpus Christi. This Board shall:
- i. Meet twice per year.
 - ii. Mutually select the Chairperson of the System Operations Committee.
 - iii. Mutually select the person to serve as MetroCom Communications Director from a list of applicants whom have applied through and are eligible for employment through the City. The MetroCom Communications Director will be responsible for the operation of the MetroCom Center. The MetroCom Director, in name, would be subject to the City's Human Resources policies. The MetroCom Director's salary would be paid utilizing the City's payroll in a ratio equal to the cost allocation in Paragraph 8, c.
 - iv. Consider for adoption Standard Operating Procedures (SOP) as recommended by the Systems Operations Committee
 - v. Review and approve the operating budget for MetroCom subject to final approval by the City Council and County Commissioner's Court.

- vi. Approve the expansion of the center to include other public safety entities subject to approval from the City Council and County Commissioner’s Court.
 - vii. Recalculate the cost allocation formula every two years.
 - viii. Assign special projects and request information as needed from the Systems Operations Committee.
 - ix. If the MetroCom Board has an impasse, the Board will instruct the Systems Operation Committee to provide other options to resolve the impasse.
8. **Funding.** The City and County acknowledge that Phases I and II have been completed and agree to jointly fund the operations of the center. The MetroCom Board shall approve all budgets and allocation formulas, subject to approval from the City and County governing bodies.
- a. During Phase III the City and County shall co-fund the center. The Cost allocation for this phase, will be defined at that time, subject to approval from the City and County governing bodies.
 - b. A CIP account will be created for the fund balance which will be used for equipment replacement, software upgrades and improvements.
 - c. Cost Allocation:
 - i. Formula methodology is the Average of Shared Costs (50%) + Population Ratio + Incidents Ratio. Sample Below.

METHODOLOGY				
	Overhead	Population	Incidents	Avg of Pop, Incidents & Overhead
City	50%	90%	89%	76% $((50+90+89)/3)$
County	50%	10%	11%	24% $((50+10+11)/3)$

- ii. In FY20-21, the City's will pay 77% and the County will pay 23% of the total operating budget.
- iii. Beginning in FY21-22, the City will pay 76% and the County will pay 24% of the total operating budget.
- d. Nothing herein shall preclude the addition of other PSAPs to the center, nor shall this preclude the allocations of cost to other administrations, jurisdictions, and program participants.

COUNTY OF NUECES

By: _____
Name: Barbara Canales
Title: County Judge
Date: _____

CITY OF CORPUS CHRISTI

ATTEST

Rebecca Huerta
City Secretary

By: _____
Peter Zanoni
City Manager

APPROVED AS TO FORM:
This ___ day of _____ 2020

Gabriel A. Rodriguez, Assistant City Attorney
For City Attorney