



Nueces County, Texas Budget Transfer Form

The Honorable Commissioner's Court

Please approve the following budget transfer request for:

Department No. 1240 Department: **Information Technology**

(Please prepare a separate request for each department)

Budget Category	Account Name	Increase To	Decrease From
5123	Regular Salaries		28,000
5110	Regular Salaries		\$30,335.00
5180	Other Personnel Expense		
5185	Contract Personnel	\$30,335.00	
5540	Travel		\$2,335
		\$30,335.00	\$30,335.00

This budget transfer is necessary to:

- Cover outstanding purchase orders
- To balance line item categories
- To cover temporary employees
- Other

To cover R180214 for Insight - 1 month of 3 month quote. to fill IT's empty position titled "Datacenter Specialist." IT has been without this position

Discussion:

for too long & candidates of the last two job postings did not have the specific qualifications needed to hit the ground running during this pandemic. (1 mo. quote = 30,335 & annual salary of Datacenter specialist is \$59,072) RAN

Signature of Official/Dept. Head

Date

Recommended by:

County Auditors Office

9/3/2020

Budget Change Order #

BCO# 21

Notification of Commissioners Court Action

Approved by the Commissioner's Court on _____
 Revised by the Commissioner's Court on _____
 Disapproved by the Commissioner's Court on _____

County Auditors Office

Calculation of Available Personnel Costs Form

(Please attach this form to the Budget Transfer Form with a computer printout.)



1240

Dept No.

Info. Tech.

Dept Name

Calculation of Available Salaries

As of 9/4/2020

(Per Account Summary or GLIQBA Reports)

Available Budget Balance-Salaries \$ 143,133

BI-weekly

3.0

X

37,902.01

(Pay Periods
Remaining)

(Amount per
Pay Period)

Projected Salaries Needed (113,706)

Funds Available 29,427

Budget Amendment Transfers-out requested (28,000)

Funds available after transfer \$ 1,427

Calculation of Available Employee Benefits

As of 9/4/2020

(Per Account Summary or GLIQBA Reports)

Available Budget Balance-Benefits \$ 31,859

payperiods with insurance

3.0

X

16,658.41

(Pay Periods
Remaining)

(Amount per
Pay Period)

Projected Benefits Needed (49,975)

Funds Available (18,116)

Budget Amendment Transfers-out requested _____

Funds available after transfer \$ (18,116)

Lisa Davis, Budget Accountant

Prepared by

09/03/20

Date

Department Head

Date

Lisa Davis, Budget Accountant

Reviewed By

Date

Co Auditor/Commissioners Court Admin

Date



Nueces County, Texas
Budget Transfer Form

RECEIVED

AUG 21 2020

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 1760 Department Name: Robstown Community Building
(Please prepare a separate request for each department)

Table with 4 columns: Key Code, Account Name, Increase, Decrease. Row 1: 5260, Maint & Repair - Bldg & Grounds, 0, 18,000. Row 2: TOTALS, 0, 18,000.

This budget transfer is necessary to:

- () Cover outstanding purchase orders
() To balance line item categories until end of fiscal year
() To cover temporary employees
(X) Other Cover food expenses under Dept. 4190.
522- Food & Kitchen Supplies 18,000

Contact Person: Janie Hernandez

Telephone No: 361-387-5904

Signature of Official/Dept. Head

Date 8/21/2020

Recommended by: [Signature] Date: 09/01/20

Budget Change Order BCO # 21

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on
Revised & Approved by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office Date



Nueces County, Texas
Budget Transfer Form

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AUG 26 2020

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 3820 Department Name: Constable Pct 2
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5540	Travel		(750.00)
5300	Professional Services		(400.00)
5210	Office Expense & Supplies		(400.00)
5240 <u>5240</u>	Car Repairs, Supplies and Services	1,550.00	
TOTALS		<u>1,550.00</u>	<u>(1,550.00)</u>

This budget transfer is necessary to:
For vehicle repairs and maintenance.

Contact Person: Minerva Gonzales

Telephone No: 361-937-6306

[Signature]
Signature of Official/Dept. Head

08/26/2020
Date

Recommended by:
[Signature]
County Auditors Office

09/01/2020 Budget Change Order BCO 21
Date

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office Date



Nueces County, Texas Budget Transfer Form

FY 19-20

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AUG 21 2020

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 4190 Department Name: Community Services
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
<i>PAID</i> 521 0	Office Expense & Supplies		4,000
<i>PAID</i> 522 0	Food & Kitchen Supplies	21,000	
<i>PAID</i> 524 0	Maint & Repair - Equip & Veh	1,000	
	TOTALS	22,000	4,000

This budget transfer is necessary to:

- Cover outstanding purchase orders
- To balance line item categories until end of fiscal year
- To cover temporary employees
- Other **522-Cover Food Expenses due to food price increase**

Transfer in from Dept. 1760- \$18,000 5240-Vehicle expense to end FY

Contact Person: Janie Hernandez Telephone No: 361-387-5904

Edward Hernandez
Signature of Official/Dept. Head Date 8/21/2020

Recommended by: *Rosa L. Davis* Date 09/01/2020 Budget Change Order BCO21
County Auditors Office

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____



Nueces County, Texas
Budget Transfer Form

RECEIVED

FY 2019-2020

AUG 26 2020

The Honorable Commissioner's Court:

Please approve the following budget transfer request for: NUECES COUNTY AUDITOR

Department No. 5220 Department Name: Environment Enforcement
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5230	Telephone & Utilities	1,000	
5240	Maint & Repair-Equip & Vehicle		500
5540	Travel		500
TOTALS		1,000	1,000

This budget transfer is necessary to:

To cover anticipated illegal dumping expenses to fiscal year end

Contact Person: Yolanda Moreno

Telephone No: x0484

Juan A. Pimentel, P.E. Director
Signature of Official/Dept. Head

08-26-2020
Date

Recommended by:
Ricardo L. Torres
County Auditors Office

09/01/2020
Date

Budget Change Order BCO21

Notificaton of Commissioners Court Action:

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Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____

Lisa A. Davis

From: Yolanda Moreno
Date: Friday, August 28, 2020 10:28 AM
To: Lisa A. Davis
Cc: Aidee C. Hernandez
Subject: Budget Change Order for Dept 5220

Lisa,

I have submitted a BCO for Environmental Enforcement Department 5220 because illegal dumping has been quite active these past few months and I still have invoices to be paid. Would auditing be able to approve a requisition pending the approval of that BCO, hopefully schedule for the September 9th CCT. Should you have any questions please let us hear from you.

Thank you,

Yolanda Moreno, CPM
Senior Accounting Assistant II
NUECES COUNTY
DEPARTMENT OF PUBLIC WORKS
901 Leopard Street, RM 103
Corpus Christi, Texas 78401
Office: 361-888-0490 Fax: 361-888-0485
yolanda.moreno@nuecesco.com



Nueces County, Texas
Budget Transfer Form

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AUG 26 2020

The Honorable Commissioner's Court:

NUECES COUNTY AUDITOR

Please approve the following budget transfer request for:

Department No. 0150 Department Name: Law Library
(Please prepare a separate request for each department)

Table with 4 columns: Key Code, Account Name, Increase, Decrease. Rows include RESERVE APPROPRIATIONS and SALARIES - TEMPORARY, with a TOTALS row at the bottom.

Handwritten notes: 'RCD' and '543 5126' next to the table entries.

This budget transfer is necessary to:

- List of reasons for budget transfer: Cover outstanding purchase orders, To balance line item categories, To balance Temporary Employee, Other - cover added expenses, To Balance Line Item categories until the End of FY.

Contact Person: Ida Gonzalez-Garza

Telephone No: 387-3431

Signature of Ida Gonzalez-Garza

Date: August 26, 2020

Signature of Official/Dept. Head

Recommended by: [Signature]

Date: 09/01/2020

Budget Change Order: BCO21

County Auditors Office

Notificaton of Commissioners Court Action:

Approved by the Commissioner's Court on
Revised & Approved by the Commissioner's Court on
Disapproved by the Commissioner's Court on

County Auditors Office

Date



Nueces County, Texas
Budget Transfer Form

RECEIVED

AUG 28 2020

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

NUECES COUNTY AUDITOR

Department No. 0180 Department Name: Coastal Parks Department
(Please prepare a separate request for each department)

Table with 3 columns: Key Code, Account Name, Increase, Decrease. Rows include 5300 Professional Services, 5125 Salaries - Overtime, 5210 Office Expense & Supply, 5240 Maint & Repairs Equip Vehicles, 5260 Maint & Repairs Bldgs Grounds, and a TOTALS row.

This budget transfer is necessary to:

Additional funds are needed for anticipated costs till end of fiscal year.

Contact Person: Alaya Scott

Telephone No: 949-8121

Signature of Official/Dept. Head

Date: 8/25/20

Recommended by: [Signature]

Date: 9/1/2020

Budget Change Order BCO21

Notification of Commissioners Court Action:

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County Auditors Office

Date



**Nueces County, Texas
Budget Transfer Form**

RECEIVED

AUG 28 2020

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

NUECES COUNTY AUDITOR

Department No. 0181 Department Name: Beach Improvement Fund
(Please prepare a separate request for each department)

Key Code	Account Name	Increase	Decrease
5240	Maint & Repair Equip & Vehicles		120.00
5410	Other Services & Charges	120.00	
TOTALS		120.00	120.00

This budget transfer is necessary to:
Additional funds are needed for anticipated costs till end of fiscal year

Contact Person: Alava Scott Telephone No: 949-8121
Signature of Official/Dept. Head: _____ Date: 8/25/20
Recommended by: [Signature] Date: 9/1/2020
County Auditors Office Budget Change Order BCO21

Notification of Commissioners Court Action:

Approved by the Commissioner's Court on _____
Revised & Approved by the Commissioner's Court on _____
Disapproved by the Commissioner's Court on _____

County Auditors Office _____ Date _____



Nueces County, Texas
Budget Transfer Form

RECEIVED

AUG 28 2020

The Honorable Commissioner's Court:

Please approve the following budget transfer request for:

NUECES COUNTY AUDITOR

Department No. 0182 Department Name: Pier Funds
(Please prepare a separate request for each department)

Table with 3 columns: Key Code, Account Name, Increase, Decrease. Rows include 5260 Maint & Repairs Bldgs Grounds, 5125 Salaries - Overtime, and a TOTALS row.

This budget transfer is necessary to:

Additional funds are needed to cover anticipated costs till end of fiscal year.

Contact Person: Alava Scot Telephone No: 949-8121
Signature of Official/Dept. Head Date 8/25/20

Recommended by: [Signature] Date 9/1/2020 Budget Change Order BCO 21
County Auditors Office Date

Notification of Commissioners Court Action:

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Revised & Approved by the Commissioner's Court on
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County Auditors Office Date