

May 14, 2020

Libby Averyt  
Board President  
United Corpus Christi Chamber of Commerce

D R A F T

Dear Libby:

This letter is a follow up to our past conversations regarding the transfer of the Inclusive Development Network (IDN) Corpus Christi/Nueces County initiative from the United Corpus Christi Chamber of Commerce to Nueces County Development Commission due to the reduction in force at the chamber on Friday, April 24, 2020 and Dr. Gilda Ramirez, who leads the IDN no longer being employed there to lead the project.

The Council for Adult and Experiential Learning (CAEL) and the IDN-Corpus Christi Partners are in agreement that Dr. Gilda E. Ramirez, who wrote the proposal for the IDN-CC and has led the initiative is needed, because of her expertise, to lead the initiative through its final phase of implementation.

CAEL has amended the agreement with United Corpus Christi Chamber and submitted an agreement for the final phase of the IDN-Corpus Christi/Nueces County initiative to me signatory for Nueces County, specifically the Nueces County Development Commission (NCDC) where Dr. Ramirez will be able to lead the IDN-Corpus Christi/Nueces County initiative.

Through this letter, request is made for transfer of the balance of all funds in the United Corpus Christi Chamber of Commerce CAEL Restricted Account set up for the IDN-Corpus Christi/Nueces County initiative where funds have been deposited from CAEL since April 2019, with remaining balance currently of \$\_\_\_\_\_ (earmarked in the IDN-Corpus Christi/Nueces County Budget for Phase Three Implementation of Core Strategies in the Implementation Plan) to Nueces County where they will be used by the IDN-Corpus Christi/Nueces County initiative by Dr. Ramirez for the IDN initiative with budget oversight from me.

The United Corpus Christi Chamber of Commerce remains an important component in the IDN and is invited to participate with the other 13 IDN-Corpus Christi/Nueces County Partners in the initiative including providing a chamber representative as part of the partner working team.

The IDN-CC/NC Partners and CAEL agreed that Nueces County Development Commission/Nueces County was the most appropriate stakeholder partner for Dr. Ramirez to work under to bring the IDN strategic plan to fruition. In addition, the NCDC will provide a host location to continue the Talent Pipeline Management (TPM) Academy of Texas with the United States Chamber of Commerce Foundation which is a core strategy to identify employer needs and meet the demands of economic growth as described in the IDN-Corpus Christi-Nueces County strategic plan.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date of execution written on the first page hereof.

**Nueces County**

**United Corpus Christi Chamber of  
Commerce**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_