

# County of Nueces



**CAROLYN VAUGHN**  
Commissioner  
Precinct 1

**JOE A. GONZALEZ**  
Commissioner  
Precinct 2

**BARBARA CANALES**  
County Judge  
Nueces County Courthouse, Room 303  
901 Leopard Street  
Corpus Christi, Texas 78401-3697

**JOHN MAREZ**  
Commissioner  
Precinct 3

**BRENT CHESNEY**  
Commissioner  
Precinct 4

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## ORDER OF COMMISSIONERS COURT

**WHEREAS**, County Commissioners Court (“Court”) is responsible for procuring, selecting, and awarding a contract for grant administrative and project management services for the Community Development Block Grant – Mitigation (CDBG-MIT) grant;

**WHEREAS**, the Purchasing Agent recommends that the Court procure these services through a Request for Proposal as authorized under Section 262.0295 of the Texas Local Government Code;

**WHEREAS**, the Purchasing Agent is requesting that the court delegate the authority to evaluate all proposals in accordance to the criteria in the advertisement and to appoint several members to the evaluation committee. The appointed committee will meet to evaluate all the proposals and make a recommended selection to the court;

**WHEREAS**, the Court considered the procurement method for grant administrative and project management services for the Community Development Block Grant Mitigation (CDBG-MIT) allocation; and the designation of an evaluation committee; and the authorization for the Purchasing Agent to publish a notice;

### **NOW, THEREFORE, THE COURT MAKES THE FOLLOWING FINDINGS AND ORDERS;**

The Court finds and **ORDERS** the method of procurement for grant administrative and project management services for the Community Development Block Grant Mitigation (CDBG-MIT) allocation through a Request for Proposals as authorized by Section 262.0295 of the Texas Local Government Code. The Court finds and **ORDERS** the following as the designated representative (“Designated Representative”) for the assistance in the selection of a company to provide grant administrative and project management services for the Community Development Block Grant Mitigation (CDBG-MIT) allocation. The Designated Representative shall be a committee comprised of those who occupy the following positions: the Purchasing Agent, Director of Grants Department, Commissioners Court Manager, and the County Judge or her designee. In the event that any of the persons designated above is unable to serve for any reason, the persons serving on the committee (i.e. Designated Representative) may continue to serve as the Designated Representative without the participation by such a person without diminishing its authority provided.

The Designated Representative shall evaluate the proposals of the offerors, enter negotiations and, after negotiations, shall make its recommendation to the Court. Thereafter, the Court shall select the responsible offeror whose proposal is determined to be the lowest and best evaluated offer resulting from negotiations in accordance to Section 262.0295 of the Texas Local Government Code.

**DULY ADOPTED BY VOTE OF THE COMMISSIONERS COURT OF NUECES COUNTY, TEXAS  
ON THIS 12<sup>th</sup> DAY OF FEBRUARY 2020.**

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**BARBARA CANALES**  
NUECES COUNTY JUDGE

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**CAROLYN VAUGHN**  
Commissioner, Precinct 1

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**JOE A. GONZALEZ**  
Commissioner, Precinct 2

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**JOHN MAREZ**  
Commissioner, Precinct 3

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**BRENT CHESNEY**  
Commissioner, Precinct 4

**ATTEST:**

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**KARA SANDS**  
County Clerk