



# COUNTY OF NUECES

## APPLICATION FOR APPOINTMENT TO BOARD OR COMMISSION

For what Board or Commission are you applying? 15. Nueces County Child Welfare Board

Personal Information				
<b>Name:</b> Lauren Irma Rabe				
<b>Home Address:</b> 4157 Western Drive				
<b>City:</b> Corpus Christi			<b>Zip Code:</b> 78410	
<b>Phone:</b> 3618460248		<b>Work Phone:</b> 3618460248		
<b>Email Address:</b> lauren.rabe@protonmail.com				
<b>Residence in Nueces County:</b> <input checked="" type="radio"/> Precinct 1      Precinct 2      Precinct 3      Precinct 4				
<b>Current Employer:</b> City of Corpus Christi				
<b>Dates of Employment</b> <b>From:</b> January 25, 2016 <b>To:</b> August 29, 2019				
Have you served on any board, commission or committee or as an elected official in Nueces County?				
Yes		<input checked="" type="radio"/> No		If you answered yes, please list position and dates of service.
Do you or an immediate family member* have any professional or financial relationship that may present a potential conflict of interest for this board, commission or similar body? (i.e., employment, contracts, financial investment)				
Yes		<input checked="" type="radio"/> No		If you answered yes, please explain below.
Do you or any immediate family member* have or have had any pending legal matters related to Nueces County or any board, commission or similar body within Nueces County?				
Yes		<input checked="" type="radio"/> No		If you answered yes, please explain below.

**Educational Background**

GED      HS Diploma       College Degree (list degree(s) below)

Bachelor of Science in Biomedical Sciences  
Master in Public Administration  
Doctorate in Public Administration (In-Progress)

**Certifications**

Type:	Expiration:
Type:	Expiration:
Type:	Expiration:
Type:	Expiration:

**Professional and Community Affiliations/Positions Held**

(Include Present appointments to Boards, Commissions, Advisory Board or Committee)

Name of Organization:	Member - League of Women Voters - Corpus	Dates of:	July 2019
Name of Organization:		Dates of:	
Name of Organization:		Dates of:	
Name of Organization:		Dates of:	

**County Board or Commission Information**

**Explain why you are interested in serving on this Board or Commission and what experience you bring that would assist in decision making and future actions of this Board or Commission.**

I am interested in serving on a Nueces County Board because I would like to help out the community in which I reside in. I have worked in the public sector for 9.5 years and continue to do so. I am also in the process of achieving my Doctorate in Public Administration and am transitioning to a new position with the City of Corpus Christi as the Executive Assistant for an Assistant City Manager. Therefore, I believe that I bring the proper career and educational experience to be a great asset to the Nueces County Child Welfare Board.

I hereby certify that the foregoing answers are true. I further certify, should I be **considered for appointment** to a board, commission, advisory board or committee I will disclose in this application whether I am an employee of the governmental entity of which I seek appointment, I will disclose all appointments that may result in conflicting loyalties, and I will disclose if a family member is an employee of the governmental entity that I seek appointment. Also, should I be **appointed** to a board, commission, advisory board or committee, and should a conflict of interest exist or develop about a specific matter, I will disclose the conflict of interest upon discovery and recuse myself from the deliberations and action involved. Conflicts of interest include **but are not limited to**: a direct or indirect financial interest by me or a member of my family, and other interest, which impairs my ability to participate fairly in the deliberations and actions in question. **\*I hereby affirm that I meet the minimum qualifications and residency requirements for this board or commission.**

eSigned via SeamlessDocs.com  
*Lauren Irma Rabe*  
Key: 30b8022696b5770fbd1b5dad1100508b

08/29/2019

Signature

Date

**\*Immediate family member definition: spouse, child, spouse of child, mother, father, aunt, uncle, grandparent**

**APPLICATION AND RESUME MUST BE SUBMITTED TO THE COUNTY JUDGE: EMAIL OR USPS TO**

Email to: [county.boards@nuecesco.com](mailto:county.boards@nuecesco.com)

**MAILING ADDRESS:**

**901 Leopard Street, Suite 303 Corpus Christi, Texas 78401**

**Information provided in "Application for Appointment to Board or Commission" is subject to public disclosure under the Texas Public Information Act or other applicable law.** Pursuant to Section 552.1175 of the Texas Government Code a peace officer, county jailer, commissioned security officer, and certain others with law enforcement or prosecution related responsibilities may restrict access to certain personal information. A form requesting restriction of access can be obtained through the County Judge's office.

# LAUREN IRMA RABE

4157 Western Drive, Corpus Christi, Texas, 78410 • (361) 846-0248 • lauren.rabe@outlook.com

## EXECUTIVE PROFILE

Dedicated professional with strong qualifications in varied program settings seeking to advance my career while assisting others. Work well under pressure on deadline-driven projects. Skilled in managing high volumes of information while completing multiple tasks.

## EDUCATION

**California Baptist University** **Riverside, California**  
Doctor of Public Administration Candidate Expected Graduation: August 2021

**University of Texas-Pan American** **Edinburg, Texas**  
Master of Public Administration May 2012  
Academic Research: Employee Management Implementation to Effectively Develop & Sustain a Competent Public Health Workforce, PUBA 6321: Public Personnel Administration, Spring 2012—Mentor: Dr. Espiridon “Al” Borrego

**Texas A&M University-Kingsville** **Kingsville, Texas**  
Bachelor of Science in Biomedical Sciences May 2009  
Academic Research: Sociological Factors Impacting Tuberculosis Prevalence in Hidalgo County, Ronald E. McNair Scholars Program, Summer 2009—Mentor: Dr. Nirmal Goswami

## CORE COMPETENCIES

Organizational Development	Project Leadership	Strategic Planning
Process Improvement	Research and Analysis	Cyber-Technology Proficient
Fiscally Resourceful	Solution-Oriented Collaboration	Community Relations

## PROFESSIONAL EXPERIENCE

**Interim Public Health Administrator – Protection Division** **March 2019-Present**  
Corpus Christi – Nueces County Public Health District Corpus Christi, Texas

- Administers and implements policies and procedures, and providing training for continuous quality improvement of staff clinical/program operations of the Protection Division
- Applies for and manages various governmental and/or other types of grants; and oversees meeting the related program requirements and objectives.
- Coordinates and oversees programs’ development and execution. These programs include: Public Health Emergency Preparedness (PHEP), Laboratory, Public Health Education, Accounting, Pharmacist (Dr. Opot), and Physician (Dr. Onufrak).
- Sets program goals and devises new methods for improving and sustaining program or department activity.
- Supports the overall organizational mission: Prevent, Promote, and Protect the Health of the communities served.
- Manages budgetary and other financial issues relevant to the programs or divisions
- Presents development ideas to executive level management
- Plans activities and special events related to the program.
- Supervises employee activity and delegates tasks.
- Handles and resolves any disputes within or related to the program and department, in support of the director.
- Reports to director with any issues, problems, updates, or questions.
- Monitors, investigates, and reports notifiable conditions to determine the source and ensure control of communicable and infectious diseases;
- Organizes educational meetings and trainings with stakeholders to provide information
- Determines course of action on issues that must be addressed for the wellbeing of the citizens of Corpus Christi & Nueces County
- Acts as the lead liaison with City, County, State, and Federal agencies for the Division
- Educates community through various mediums of outreach, including, but not limited to: Public Service Announcements, Press Releases, Media Interviews, Public Information Forums, and Social Media Outlets
- Coordinates meetings to implement and influence municipal ordinances, policies & local jurisdictional decisions
- Generates departmental reports that include weekly activities, monthly financial budgets, & quarterly strategic plans

**SIGNIFICANT PROJECTS**

- DERT Cross-Training & Table-Top exercise for Post Disaster Damage Assessments for health-permitted businesses
- Cross-trained clinical staff to become NEDSS certified
- Organization of PHEP Inventory in Warehouse
- Developed Epi-Info 7 surveillance data entry form

**GRANT FUNDING**

Texas HHSC, 2019-2020—Hurricane Recovery Crisis Cooperative – Healthcare Infection Control \$81,582.00

**PUBLIC HEALTH MANAGER, ENVIRONMENTAL & CONSUMER HEALTH SERVICES****January 2016-Present**

Corpus Christi – Nueces County Public Health District

Corpus Christi, Texas

- Supervises Public Health Inspectors and Administrative staff for Environmental & Consumer Health Services
- Develops budgets for projects and programs
- Organizes educational meetings and trainings with stakeholders to provide information
- Develops Standard Operating Procedures for staff to adhere to for customer and community interactions
- Conducts quality assurance and data analysis projects on a quarterly basis to insure staff is performing tasks and duties efficiently
- Determines course of action on issues that must be addressed for the wellbeing of the citizens of Corpus Christi & Nueces County
- Acts as the lead liaison with City, County, State, and Federal agencies for the Division
- Revises and implements local ordinances
- Educates community through various mediums of outreach, including, but not limited to: Public Service Announcements, Press Releases, Media Interviews, Public Information Forums, and Social Media Outlets
- Formulates standards and policies for the rendering of services and the enforcement of laws and regulations
- Manages the following City & County health permitting programs: Food Establishments; On-Site Sewage Facilities; Swimming Pools; Supervised Care Facilities/Foster Homes; and Food Handler and Food Manager Education Programs
- Serves on local and municipal committees as a voting member or influential participant
- Consults City and County public officials and the community on Environmental & Consumer Health issues
- Performs investigations involving priority complaints dealing with food service, swimming pools, on-site sewage facilities, general sanitation, and smoking issues
- Coordinates meetings to implement and influence municipal ordinances, policies & local jurisdictional decisions
- Generates departmental reports that include weekly activities, monthly financial budgets, & quarterly strategic plans
- Interviews qualified candidates to become department employees
- Establishes training policies and procedures to maintain a competent workforce
- Organizes workshops, trainings, meetings with other departments for the City and County
- Develops and implements new projects and programs that would enhance the division
- Responds to public health emergencies that impact the community by working with different departments to address the emergency in the most prompt and professional manner
- Performs other duties as assigned by the Director of Public Health

**SIGNIFICANT PROJECTS**

- Electronic back-scanning project for OSSF files (1957-2017)
- Led the revision of Corpus Christi Ordinance 38
- Developed Texas Department of State Health Services Accredited Food Handlers Course (English and Spanish)
- Implemented an online Food Manager Course
- Lead Food Service Advisory Committee
- Trained staff on updates/changes from Federal/State Rules
- Policies & Procedures Implementation
- Increased budget by 75% in one fiscal year
- Led Quarterly Departmental Quality Assurance

**GRANT FUNDING**

Texas HHSC, 2019-2020—Hurricane Recovery Crisis Cooperative Agreement (L1) \$43,059.00

**PUBLIC HEALTH TECHNICIAN III****October 2014-January 2016**

Hidalgo County Health &amp; Human Services

Edinburg, Texas

- Performed senior-level public health work
- Researched and analyzed primary and secondary data to determine focus areas that would effectively address community issues
- Collected data to demonstrate the public health needs of Hidalgo County for local, state, and federal stakeholders
- Coordinated meetings to implement and influence Hidalgo County Employee policies & local jurisdictional decisions

- Generated departmental monthly reports that included current activities, financial budgets, & quarterly strategic plans
- Coordinated departmental preventive health & wellness activities throughout the County
- Trained new and existing employees to sustain a competent workforce
- Formulated standards and policies for the rendering of services and the enforcement of laws and regulations
- Consulted with vendors for procurement purposes to fulfill departmental & grants' goals and objectives
- Represented the Chief Administrative Officer at local, state, and federal meetings/workshops
- Organized Annual Conferences, Workshops, Trainings, Exercises, Meetings, and other events
- Managed staff during the development and implementation of projects and programs
- Administered departmental assessments to evaluate effectiveness and efficiency
- Interviewed qualified candidates to become department employees
- Developed budgets for projects and programs
- Performed other duties as assigned by Chief Administrative Officer

**BINATIONAL COORDINATOR**

**October 2010-October 2014**

Hidalgo County Health & Human Services

Edinburg, Texas

- Supervised Early Warning & Infectious Disease (EWIDS) staff
- Developed budget and performed fiscal management activities
- Implemented grant goals and objectives
- Established and maintained positive working relationships with binational private & public local, state, & federal stakeholders
- Implemented changes to improve infectious disease surveillance activities for the County and border area
- Worked closely with Epidemiologists and DSHS Region 11 to review program data and activities to determine local prevalent public health factors
- Participated in binational training, planning, development, interpretation, and assessment of natural and man-made disasters
- Analyzed data to identify public health risks
- Prepared public health guidance policies and procedures to effectively prepare and respond to public health threats
- Conducted infectious disease cases & contact surveillance investigations for notifiable conditions on local and binational cases
- Established the HIDA-REY Binational Health Council to focus on public health issues along the U.S.-Mexico Border
- Prepared presentations, fact sheets, and brochures in English and Spanish
- Responsible for quarterly reports and grant information
- Performed other duties as assigned by Chief Administrative Officer and Grant Program Coordinator

**SIGNIFICANT PROJECTS**

- HIDA-REY Binational Health Council
- HidalGO FIT & HidalGO KIDS Wellness Programs
- Led and Organized Community & Event Committees
- University of Texas-RGV Primary Healthcare Partnership
- Binational Infectious Disease Surveillance Projects
- Volunteer Management for Medical Professionals
- Web Content and Mobile Application Developer
- Operation Lone Star (2010-2015)

**GRANT FUNDING**

Texas DSHS, 2010-2015 – Office of Border Health: Border Binational Health Week	\$14,000.00
Texas DSHS, 2012 – Stroke	\$5,000.00
Texas DSHS, 2012 – National Infant Immunization Week (NIIW)	\$10,000.00
Texas DSHS, 2013 – Diabetes	\$10,000.00
U.S. Health & Human Services Commission (HHSC), Office of Minority Health, 2013 – Cardiovascular Disease	\$3,000.00
Texas DSHS, 2014 – Healthy Cities	\$50,000.00
Texas DSHS, 2014 – Disease Surveillance	\$75,000.00

**PROJECT LEAD, AmeriCorps**

**October 2009-October 2010**

Texas A&M Colonias Program, Lower Rio Grande Valley Division

Weslaco, Texas

- Served as public point of contact regarding disaster & public health issues in Hidalgo County Colonias
- Developed all-hazards emergency plans for Colonias
- Coordinated public education programs & emergency preparedness campaigns
- Established the Dare to Prepare Disaster Information Fairs with local jurisdictions
- Implemented volunteer management programs with community members
- Coordinated emergency trainings for volunteers and surrounding jurisdictions
- Represented Texas A&M Colonias Program at Emergency Preparedness health/information fairs
- Assisted with coordination of Damage Assessment teams reporting after Hurricanes Alex & Dolly
- Worked closely with Hidalgo County regarding public health projects

- Attended courses and trainings regarding community preparedness & response (H1N1, Bioterrorism, etc.)
- Performed all other duties as assigned by Program Coordinator

### SIGNIFICANT PROJECTS

- Volunteer Team Coordination & Management
- Self-Reliance Curriculum Development & Volunteer Training
- Community Emergency Management Plans
- Implementation of All-Hazards Plans in Colonias
- Emergency Preparedness Projects
- U.S. Census Bureau - 2010 (Colonias in Hidalgo County)

### CERTIFICATIONS

- NEDSS Certified
- Texas Commission on Environmental Quality (TCEQ), Site Evaluator (License #: OS0033822)
- Texas Commission on Environmental Quality (TCEQ), On-Site Septic Facilities Designated Representative (License #: OS0032149)
- Certified Professional Food Manager
- Federal Emergency Management Agency (FEMA), Incident Command System (ICS)
  - FEMA, ICS:100-Introduction
  - FEMA, ICS:200-Single Resources & Initial Action Incident
  - FEMA, ICS:300-Intermediate ICS for Expanding Incidents for Operational First Responders
  - FEMA, ICS:400-Advanced ICS for Command & General Staff, Complex Incidents for Operational First Responders
  - FEMA, ICS:700-National Incident Management System Introduction
  - FEMA, ICS:800-National Response Framework
- Critical Incident Stress Management (CISM)
  - Individual Crisis Intervention & Peer Support Crisis Intervention
- HAM Amateur Radio Operator (KF5TUO)

### CIVIC INVOLVEMENT

Texas Environmental Health Association, South Texas Chapter	2017-Present
Food Service Advisory Committee	2016-2019
Community Development Block Grant, Citizen Advisory Committee	2015-2016
Mission Assisting Citizens Everyday (ACE) Club	2010-2016
American Radio Relay League (ARRL)	2013-Present
American Society of Public Administration	2010-2012

### REFERENCES

Eduardo Olivarez, Chief Administrative Officer Hidalgo County Health & Human Services	(956) 383-6221	eddie.olivarez@hchd.org
Nancy Pearl Trevino, MS - Public Health Specialist Hidalgo County Health & Human Services	(956) 383-6221	nancy.trevino@hchd.org
Brenda Salazar, MPH - Manager, Finance and Administration University of Texas – Rio Grande Valley, School of Medicine	(956) 296-1604	brenda.salazar@utrgv.edu