

## State Planning Standards Checklist for Annex E, Evacuation

**Jurisdiction(s):** Nueces County, Agua Dulce, Bishop, Driscoll & Petronila \_\_\_\_\_

**Annex Date:** 7/22/15 \_\_\_\_\_ **Date of most recent change, if any:** 7/22/15 \_\_\_\_\_

(The date which appears on the signature page)

**Note:** The annex will be considered Deficient if the *italicized* standards are not met.

<b>This Annex shall:</b>	<b>Section/paragraph</b>
<b>I. Authority</b>	
E-1. Identify local, state, and federal legal authorities pertinent to the subject of the annex, in addition to those cited in the basic plan.	I
<b>II. Purpose</b>	
E-2. Include a purpose statement that describes the reason for development of the annex.	II
<b>III. Explanation of Terms</b>	
E-3. Define terms and explain acronyms and abbreviations used in the annex.	III
<b>IV. Situation &amp; Assumptions</b>	
<i>E-4. Include a situation statement related to the subject of the annex.</i>	IV.A
<i>E-5. Include a list of assumptions used in planning for emergency evacuation.</i>	IV.B
<b>V. Concept of Operations</b>	
<i>E-6. Outline factors to be considered in evacuation decision-making.</i>	V.B
<i>E-7. Describe potential evacuation areas and hazard-specific planning for those areas, referencing appropriate portions of the plan.</i>	V.C
<i>E-8. Indicate how transportation will be provided for those individuals and facilities that need it during an evacuation.</i>	V.D
<i>E-9. Explain how evacuation warnings and evacuation-related public information will be provided to individuals and special facilities.</i>	V.F
<i>E-10. Outline considerations for the evacuation of special needs facilities and special needs population.</i>	V.G
<i>E-11. Provide guidance for handling evacuees with pets.</i>	V.H
<i>E-12. Outline requirements for securing evacuated areas.</i>	V.I
<i>E-13. Provide guidance for the return of evacuees and indicate who shall authorize re-entry into evacuated areas.</i>	V.J
<i>E-14. Include a list of actions pertinent to the evacuation function by phases of emergency management.</i>	V.K
<b>VI. Organization &amp; Assignment of Responsibilities</b>	
<i>E-15. Indicate how the jurisdiction will be organized to carry out evacuations.</i>	VI.A
<i>E-16. Include a listing of the responsibilities for evacuation tasks assigned to local officials, departments, and agencies.</i>	VI.B
<b>VII. Direction &amp; Control</b>	
<i>E-17. Identify by position the individual(s) with the authority to order an evacuation and direct and control evacuation operations.</i>	VII.A
<b>VIII. Readiness Levels</b>	
<i>E-18. Describe actions to be taken at various readiness levels.</i>	VIII

<b>IX. Administration &amp; Support</b>	
E-19. <i>Outline policies on reporting and the maintenance of records of emergency operations.</i>	IX.A-B
E-20. Provide for a post-incident review of emergency operations involving large-scale evacuations.	IX.D
<b>X. Annex Development &amp; Maintenance</b>	
E-21. Specify the individual(s) by position responsible for developing and maintaining the annex.	X.A
E-22. Make reference to the schedule for review and update of annexes contained in the section X of the basic plan.	X.B
<b>XI. References</b>	
E-23. Identify references pertinent to the content of the annex.	XI
<b>Other</b>	
E-24. <i>Include a general evacuation checklist.</i>	Appendix 1
E-25. <i>Describe potential major evacuation areas indicating the population of such areas and evacuation routes from them. Include a map depicting those evacuation routes.</i>	Appendix 2
E-26. <i>Include detailed planning for hurricane evacuation, or specify the physical location of the map and identify the official, by position, responsible for maintaining the map.</i> <i>(Required only for jurisdictions located in a hurricane risk area)</i> <ul style="list-style-type: none"> <li>• <i>Provides an estimate of hurricane evacuees.</i></li> <li>• <i>Includes provisions for transportation of evacuees without vehicles.</i></li> </ul>	Appendix 3

<b>FOR LOCAL GOVERNMENT USE</b>	<b>Signature</b>	<b>Date</b>
This Checklist Completed By		7/22/15

<b>FOR DEM USE</b>	<b>Initials</b>	<b>Date</b>
GDEM Regional Liaison Officer Review		
GDEM Preparedness Section Processing		