1. Call to Order at 7:00 pm

2. Roll Call.
   Present: John Cosgrove, Commissioner; Marshall Hines, Commissioner; Becki Ross, Chair; Travis Crosby, Vice Chair; Donnie Mahan, Commissioner; Ron May, Commissioner; Annette Sponseller, Commissioner

3. Director’s report to the Planning & Zoning Commission on actions taken by the City Council at the February 6, 2020 meeting.
   Robin Griffin, Planning Director reported actions taken by the City Council at the January 30, 2020.

4. Review of meeting protocol.

5. Citizen Comments: Three (3) minutes allowed per speaker.
   No one wished to speak.

CONSENT AGENDA: ACTION

6. Approval of Subdivision Case 19-FP-009 regarding Lost Woods Preserve Phase 1 Final Plat on one (1) parcel of land approximately 22.495 acres ± in size, more particularly described by Williamson Central Appraisal District Parcel R031570; generally located at the southwest corner of Journey Parkway and CR 175, Leander, Williamson County, Texas.

7. Approval of Subdivision Case 19-SFP-009 regarding Crystal Falls Town Center, Lot 4 Block A Short Form Final Plat on one (1) parcel of land approximately 2.22 acres ± in size, more particularly described by Williamson Central Appraisal District Parcel R517838; generally located at the northwest corner of N Lakeline Blvd and Alamo Bound, Leander, Williamson County, Texas.
8. Approval of Subdivision Case 19-TOD-FP-028 regarding Northline First Rights of Way and Lot 1, Block I Final Plat on four parcels of land approximately 7.0707 acres ± in size, more particularly described by Williamson Central Appraisal District Parcels R458187, R566425, R517094, and R031604; generally located to the south of the intersection San Gabriel Pkwy and Main Street, Leander, Williamson County, Texas.

9. Approval of Subdivision Case 18-PP-004 regarding Travisso Phase 2, Section 9 and 10 Preliminary Plat on one (1) parcel of land approximately 148.42 acres ± in size, more particularly described by Travis Central Appraisal District Parcel 844740; generally located north of Via Milano Way and east of Siena Sunset Rd., Leander, Travis County, Texas.

10. Approval of the Subdivision, Site Development, and Dry Utility Application Forms pursuant to Article IX, Section 9 (a) (1) c. of the Composite Zoning Ordinance; Leander, Williamson & Travis Counties, Texas.

11. Approval of the submittal schedule for Subdivision, Site Development Applications and Dry Utility Applications pursuant to Article IX, Section 9 (a) (1) b. of the Composite Zoning Ordinance and Article II, Section 20 (e) of the Subdivision Ordinance; Leander, Williamson & Travis Counties, Texas.

12. Approval of Minutes

Motion made by Commissioner Marshall Hines, seconded by Vice Chair Travis Crosby to approve Consent Agenda Items with correction to Item 6.

PUBLIC HEARING: ACTION

13. Conduct a Public Hearing and consider action regarding Ordinance Case 19-OR-011 to amend the Subdivision Ordinance to make the Street Tree requirements optional; Williamson & Travis Counties, Texas.

   • Discuss and consider action on amending the Subdivision Ordinance to make the Street Tree requirements optional, and to provide for related matters; Williamson & Travis Counties, Texas.

Motion made by Commissioner Annette Sponseller, seconded by Commissioner Ron May to approve the amendment to the Subdivision Ordinance to make the Street Tree requirement optional.

**Vote: 4 - 3**

NAY: Commissioner Marshall Hines
Commissioner Donnie Mahan
Chair Becki Ross

14. Conduct a Public Hearing and consider action regarding Ordinance Case 19-OR-012 to amend the Composite Zoning Ordinance to make the Street Tree requirements optional; Williamson & Travis Counties, Texas.

   • Discuss and consider action on amending the Composite Zoning Ordinance to make the Street Tree requirements optional; Williamson & Travis Counties, Texas.

Motion made by Commissioner Ron May, seconded by Commissioner Annette Sponseller to approve the amendment to the Composite Zoning Ordinance to make the Street Tree requirements optional.

**Vote: 5 - 2**

NAY: Commissioner Marshall Hines
Conduct a Public Hearing and consider action regarding Ordinance Case 19-OR-013 to amend the SmartCode Ordinance to make the SmartCode optional; Williamson & Travis Counties, Texas. Applicant: City of Leander.

Motion made by Commissioner Ron May, seconded by Commissioner Annette Sponseller to approve the amendment to the SmartCode Ordinance to make the SmartCode optional.

**Vote:** 3 - 4

NAY: Commissioner John Cosgrove
Commissioner Marshall Hines
Commissioner Donnie Mahan
Chair Becki Ross

Motion made by Commissioner Marshall Hines, seconded by Chair Becki Ross to deny the amendment to the SmartCode Ordinance to make the SmartCode optional.

**Vote:** 4 - 3

NAY: Commissioner Annette Sponsorseller
Commissioner Ron May
Vice Chair Travis Crosby

Motion made by Commissioner Donnie Mahan, seconded by Commissioner Annette Sponsorseller to approve as a reconsideration to amend the SmartCode Ordinance to make the SmartCode optional.

**Vote:** 4 - 3

NAY: Commissioner John Cosgrove
Commissioner Marshall Hines
Chair Becki Ross

Discuss and consider action on proposed amendments to the Composite Zoning and Subdivision Ordinances based on workshop held January 23, 2020.

Motion made by Commissioner Donnie Mahan, seconded by Commissioner Annette Sponsorseller to move forward to include the list of proposed amendments with the next ordinance updates with the addition an update to the notification requirements.

**Vote:** 7 - 0

Adjournment at 7:31 pm.