NOTICE OF MEETING
SPECIAL MEETING
FOUNTAIN HILLS TOWN COUNCIL

Mayor Ginny Dickey
Vice Mayor Mike Scharnow
Councilmember Dennis Brown
Councilmember Sherry Leckrone

Councilmember Alan Magazine
Councilmember David Spelich
Councilmember Art Tolis

TIME:  3:00 P.M. – SPECIAL MEETING
WHEN:  FRIDAY, JUNE 19, 2020
WHERE:  FOUNTAIN HILLS COUNCIL CHAMBERS
         16705 E. AVENUE OF THE FOUNTAINS, FOUNTAIN HILLS, AZ

Councilmembers of the Town of Fountain Hills will attend either in person or by telephone conference call; a quorum of the Town’s various Commission, Committee or Board members may be in attendance at the Council meeting.

Notice is hereby given that pursuant to A.R.S. §1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the Town Council are audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights may either file written consent with the Town Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the Town will assume that the rights afforded parents pursuant to A.R.S. §1-602.A.9 have been waived.

REQUEST TO COMMENT

The public is welcome to participate in Council meetings.

TO SPEAK TO AN AGENDA ITEM, please complete a Request to Comment card, located in the back of the Council Chambers, and hand it to the Town Clerk prior to discussion of that item, if possible. Include the agenda item on which you wish to comment. Speakers will be allowed three contiguous minutes to address the Council. Verbal comments should be directed through the Presiding Officer and not to individual Councilmembers.

TO COMMENT ON AN AGENDA ITEM IN WRITING ONLY, please complete a Request to Comment card, indicating it is a written comment, and check the box on whether you are FOR or AGAINST and agenda item, and hand it to the Town Clerk prior to discussion, if possible.
MEETING AGENDA

NOTICE OF OPTION TO RECESS INTO EXECUTIVE SESSION

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Town Council, and to the general public, that at this meeting, the Town Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town’s attorneys for legal advice on any item listed on the following agenda, pursuant to A.R.S. §38-431.03(A)(3).

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE – Mayor Dickey

2. ROLL CALL – Mayor Dickey

3. CONSIDERATION OF Adopting Order 2020-01 mandating the wearing of face coverings in public.

4. ADJOURNMENT

CERTIFICATE OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted in accordance with the statement filed by the Town Council with the Town Clerk.

Dated this _____ day of ____________________, 2020.

_____________________________________________
Elizabeth A. Burke, MMC, Town Clerk

The Town of Fountain Hills endeavors to make all public meetings accessible to persons with disabilities. Please call 480-816-5199 (voice) or 1-800-367-8939 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in the meeting or to obtain agenda information in large print format. Supporting documentation and staff reports furnished the Council with this agenda are available for review in the Clerk’s Office.
REQUEST TO TOWN COUNCIL SPECIAL MEETING (AGENDA LANGUAGE):

CONSIDERATION OF

ADOPTING

ORDER 2020-01 mandating the wearing of face coverings in public.

Staff Summary (Background)

On March 11, 2020, Governor Doug Ducey declared a state of emergency due to the spread of COVID-19. Similarly, on March 13, 2020, the President of the United States of America declared a national emergency due to the spread of COVID-19. In addition, on March 18, 2020, Mayor Ginny Dickey issued an Emergency Proclamation to protect the health, safety, and welfare of the Town and its residents, which proclamation was amended, and remains in effect.

On June 17, 2020, Governor Ducey issued Executive Order 2020-40 entitled “Containing the Spread of COVID-19” that authorizes cities and towns to require the wearing of face coverings in public in order to limit the spread of COVID-19. The Centers for Disease Control and Prevention, the Arizona Department of Health Services, and the Maricopa County Disease Control Division all currently recommend the use of face coverings in public settings to slow the spread of COVID-19. Pursuant to A.R.S. § 26-307, Town Code Section 2-1-2, and Executive Order 2020-40, the Town Council has the authority to issue an Emergency Order to require the wearing of face coverings in public.

Related Ordinance, Policy or Guiding Principle

A.R.S. § 26-307, Town Code Section 2-1-2, and Executive Order 2020-40

Risk Analysis

Several cities and towns in Arizona are enacting similar emergency orders due to the need to contain and control the spread of COVID-19. The face covering mandate will hopefully prevent the closure of businesses and another mandated Stay at Home Order by reducing the spread of COVID-19.

Recommendation(s) by Board(s) or Commission(s)

N/A
Staff Recommendation(s)
Due to the increase in COVID-19 cases and hospitalizations in Arizona and Executive Order 2020-40 from Governor Ducey, staff recommends Council adoption of Order 2020-01.

SUGGESTED MOTION
MOVE to Adopt Order 2020-01.

Attachments
Order 2020-01
EO 2020-40
Requirements for Businesses
Requirements for Restaurants

Form Review
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ORDER NO. 2020-01

AN EMERGENCY ORDER OF THE MAYOR AND COUNCIL OF THE TOWN OF FOUNTAIN HILLS, ARIZONA, REQUIRING THE WEARING OF FACE COVERINGS IN PUBLIC

WHEREAS, the Town of Fountain Hills (the “Town”) is continuing to respond to the spread of the coronavirus disease 2019 (“COVID-19”) in order to preserve the public health, safety, and welfare of the Town, its residents, businesses, visitors, and employees; and

WHEREAS, this Emergency Order is intended to provide additional assistance in these efforts; and

WHEREAS, on March 11, 2020, the Governor of the State of Arizona declared a state of emergency due to the spread of COVID-19; and

WHEREAS, on March 13, 2020, the President of the United States of America declared a national emergency due to the spread of COVID-19; and

WHEREAS, on March 18, 2020, Mayor Ginny Dickey issued an Emergency Proclamation, to protect the health, safety, and welfare of the Town and its residents, and which proclamation remains in effect, as amended.

WHEREAS, on June 17, 2020, the Governor issued Executive Order 2020-40, entitled “Containing the Spread of COVID-19” (“Executive Order 2020-40”) that, among other things, authorizes Arizona municipalities to require the wearing of face coverings in public in order to limit the spread of COVID-19; and

WHEREAS, the Centers for Disease Control and Prevention, the Arizona Department of Health Services, and the Maricopa County Disease Control Division all recommend the use of face coverings in public settings to slow the spread of COVID-19; and

WHEREAS, the Town will make a good faith effort to educate its citizens on the benefits of wearing face coverings in public; and

WHEREAS, the Town Council finds that it is appropriate and in the best interests of the public health, safety, and welfare for the Town Council to adopt this Emergency Order; and

WHEREAS, pursuant to A.R.S. § 26-307, Town Code Section 2-1-2, and Executive Order 2020-40, the Town Council has the authority to issue this Emergency Order with the force of law.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Town of Fountain Hills hereby issues the following Emergency Order:

Section 1. Definitions.

“Face Covering” shall mean a piece of cloth, fabric, or other material without holes that fully and securely covers a person’s nose and mouth and remains affixed in place without the use of one’s hands. A Face Covering may be factory-made or may be handmade and improvised from household materials.
Section 2.  Face Coverings required.

All persons shall wear Face Coverings:

a. when entering and while inside Town-owned buildings and facilities; and
b. when entering and while inside of a place of business or mode of transportation open to
   the public, and

c. in such other indoor or outdoor places where persons are unable to maintain safe social
   distancing (six or more feet separation) from others not of their own household.

Section 3.  Exceptions.

Nothing herein shall require the wearing of face coverings by the following persons or in the
following circumstances:

a. Those who cannot wear a face covering due to a medical or behavioral condition.

b. Children under 5 years of age.

c. Restaurant patrons while they are dining.

d. When complying with directions of law enforcement officers.

e. In settings where it is not practical or feasible to wear a face covering, including when
   obtaining or rendering goods or services, such as the receipt of dental services or while
   swimming.

f. Anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to
   remove the mask without assistance.

This Emergency Order shall not strictly apply to the extent that it frustrates the primary purpose
of a business.

Section 4.  Effective Date, Limitations, and Area.

This Emergency Order shall become effective on June 22, 2020, and will remain in effect until
modified or rescinded or until the Governor declares an end to the COVID-19 State of Emergency
in Arizona, whichever occurs first. This Emergency Order is effective within the entirety of the
Town limits of the Town of Fountain Hills.

Section 5.  Posting of Emergency Order.

Each business in the Town that is open to the public shall post signage at its entrances and at
other appropriate locations stating that, by order of the Town Council, customers and visitors are
required to wear face coverings. Employees shall also be required to wear Face Coverings, as
applicable and directed by state law or other order. Other appropriate locations shall include
alternative entrances (back doors, etc.) and transaction locations such as registers. Signage
requirements will have an effective date of Monday, June 22, 2020.

Section 6.  Implementation.

The intent of this Emergency Order is to encourage voluntary compliance by businesses and
persons within the Town of Fountain Hills. Law enforcement and other Town personnel shall first
educate and encourage voluntary compliance with this Emergency Order and give an opportunity
to comply prior to any enforcement action being taken.
Section 7. Penalties.

Violations of this Emergency Order shall be subject to the provisions of A.R.S. §§ 13-707 and 26-317.

Section 8. Distribution.

This Emergency Order shall be: (i) distributed to the news media and other organizations calculated to bring its contents to the attention of the general public and businesses; (ii) be filed with Town Clerk; and (iii) be distributed to others as necessary to ensure proper implementation of this Emergency Order.

Section 9. Conflicting laws.

All existing laws, ordinances, orders, rules, and regulations in conflict with this Emergency Order are suspended to the extent that they conflict with this Emergency Order.

PASSED AND ADOPTED BY the Mayor and Council of the Town of Fountain Hills, this 19th day of June, 2020.

FOR THE TOWN OF FOUNTAIN HILLS: ATTESTED TO:

Ginny Dickey, Mayor

Elizabeth A. Burke, Town Clerk

REVIEWED BY: APPROVED AS TO FORM:

Grady E. Miller, Town Manager

Aaron D. Arnson, Town Attorney
Executive Order 2020-40

Containing the Spread of COVID-19
Continuing Arizona Mitigation Efforts

WHEREAS, on March 11, 2020, pursuant to A.R.S. §§ 26-303 and 36-787, a declaration of Public Health State of Emergency was issued due to the necessity to prepare for, prevent, respond to, and mitigate the spread of COVID-19; and

WHEREAS, on March 30, 2020, the Director of the Arizona Department of Health Services (ADHS), based on an epidemiological assessment of Arizona specific data and in alignment with the Centers for Disease Control and Prevention (CDC) guidance, recommended the State implement enhanced mitigation strategies which are continuing; and

WHEREAS, on May 12, 2020, Executive Order 2020-36, Stay Healthy, Return Smarter, Return Stronger, was issued outlining requirements for businesses to assist in mitigating the spread of COVID-19 as they reopened and mandated that businesses adopt policies consistent with guidance from the CDC and the ADHS; and

WHEREAS, since that time, many individuals and businesses have demonstrated great responsibility in taking precautions when out in public to mitigate the spread of COVID-19 while attending to their daily activities and needs; and

WHEREAS, on or about June 12, 2020, a study was published that demonstrated the effectiveness of face coverings in preventing the transmission of COVID-19; and

WHEREAS, due to the availability of Personal Protective Equipment (PPE) and efforts taken to increase capacity in our hospitals and intensive care units, Arizona continues to be prepared to face the potential for an increase in patients needing treatment for COVID-19; and

WHEREAS, increased diagnostic and serology testing has accelerated in Arizona in partnership with private labs and the universities; and

WHEREAS, as of June 17, 2020, there have been 40,924 diagnosed cases of COVID-19 in Arizona including 1,239 deaths, and the State is seeing an increase in the number of cases and hospitalizations; and

WHEREAS, the local health departments have the primary responsibility for ensuring case investigation and contact tracing of communicable diseases within their jurisdiction to identify the cause of the increased number of cases; and
WHEREAS, the Arizona Department of Health Services has the ability to coordinate statewide activities to assist with case investigations and contact tracing using the resources available to the State; and

WHEREAS, the increased community spread has demonstrated the need for a consistent, statewide system for case investigation and contact tracing; and

WHEREAS, the increased case numbers and hospitalizations also necessitate the need for an increased focus on precautionary measures by both businesses and individuals; and

WHEREAS, the CDC and the ADHS continue to update their guidance for prevention and mitigation of COVID-19 with additional information to help individuals make decisions about going out while preventing and mitigating the spread of the virus; and

WHEREAS, pursuant to A.R.S. § 36-787(A), during a State of Emergency declared by the Governor, ADHS has primary jurisdiction, responsibility and authority for:
1. Planning and executing public health emergency assessment, mitigation, preparedness response and recovery of the State;
2. Coordinating public health emergency response among State, local and tribal authorities;
3. Collaborating with relevant federal government authorities, elected officials or other states, private organizations and private sector companies; and
4. Coordinating recovery operations and mitigation initiatives subsequent to public health emergencies.

NOW, THEREFORE, I, Douglas A. Ducey, Governor of the State of Arizona, by virtue of the authority vested in me by the Constitution and laws of the State, including but not limited to A.R.S. §§ 26-303 and 36-787, and after consultation with the Director of ADHS, do hereby order that effective June 18, 2020 at 12:00 a.m.:

1. The ADHS shall implement a consistent, statewide system for case investigation and contact tracing and manage these public health activities on behalf of the State. All local health departments shall follow the protocols of the statewide system until the ADHS has determined that adequate infrastructure and resources to support ongoing case investigation and contact tracing at the local level are available.

2. The Adjutant General shall have the authority to mobilize and call to activate all or such part of the Arizona National Guard as is determined necessary and appropriate to assist the ADHS in authorized contact tracing activities under this order.

3. Businesses shall assist in efforts to “Contain the Spread,” by updating and enforcing written policies in accordance with Executive Order 2020-36, Stay Healthy, Return Smarter, Return Stronger, that adopt guidance from the CDC, Department of Labor, Occupational Safety and Health Administration (OSHA) and ADHS to limit and mitigate the spread of COVID-19. This provision shall be enforced by law enforcement and regulatory agencies that have jurisdiction over the business as prescribed in paragraph 5.

4. Notwithstanding directives in Executive Order 2020-36, Stay Healthy, Return Smarter, Return Stronger, regarding A.R.S. § 26-307, a county, city or town may, based on conditions in its
4. Notwithstanding directives in Executive Order 2020-36, *Stay Healthy, Return Smarter, Return Stronger*, regarding A.R.S. § 26-307, a county, city or town may, based on conditions in its jurisdiction, adopt policies regarding the wearing of face coverings in public for the purpose of mitigating the spread of COVID-19. Any enforcement of such a policy shall focus first on educating and working to promote best practices to accomplish the goal of mitigation. An individual shall be notified of the provisions of this order or any policy adopted by a county, city or town and given an opportunity to comply prior to any enforcement action being taken.

5. Arizonans continue to act responsibly during this public health emergency. The intent of this Executive Order is to ensure that the State of Arizona continues to mitigate the spread of COVID-19 to the greatest extent possible. All law enforcement and regulatory agencies that have enforcement authority under existing law should focus first on educating and working to promote best practices to accomplish this goal. Upon an initial violation, notice of the provisions of this order and the associated guidance from ADHS shall be provided and an opportunity to comply shall be offered.

6. If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

7. This order shall remain in place until further notice, and shall be considered for repeal or revision at least every two weeks following issuance.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

GOVERNOR

DONE at the Capitol in Phoenix on this seventeenth day of June in the year Two Thousand and Twenty and of the Independence of the United States of America the Two Hundred and Forty-Fourth.

ATTEST:

Secretary of State
All Businesses

Any business, whether for-profit or non-profit, institution, profession or entity that physically operates in the State of Arizona and serves the public or is an employer shall develop, establish, implement and enforce policies that adopt guidance from the Centers for Disease Control and Prevention (CDC), the Department of Labor, the Occupational Safety and Health Administration (OSHA), and the Arizona Department of Health Services (ADHS) to limit and mitigate the spread of COVID-19 including the following:

- Promoting healthy hygiene practices;
- Intensifying cleaning, disinfection and ventilation practices;
- Monitoring for sickness;
- Ensuring physical distancing;
- Requiring face coverings when physical distancing is not feasible;
- Providing necessary protective equipment;
- Allowing for and encouraging teleworking where feasible;
- Providing plans, where possible, to return to work in phases; and
- Limiting the congregation of groups of no more than 10 persons when feasible and in relation to the size of the location.

Requirements for Preventing COVID-19 Transmission

Pursuant to the previous and updated guidance issued by the Centers for Disease Control and Prevention (CDC) and the Arizona Department of Health Services (ADHS), under all circumstances, the following precautions are required for businesses operating in Arizona:

- Unless the service provided does not allow for physical distancing, businesses shall implement and enforce physical distancing requirements of at least 6 feet between employees and/or customers:
  - Maintain physical distancing of at least 6 feet in between tables, chairs, or desks if in an open space.
  - Maintain clearly marked 6-foot spacing marks and/or signage along entrances, waiting areas, hallways, patios, and restrooms and any other location within a business where queues may form or patrons may congregate.
  - If physical barriers are not possible, consider the use of visual cues, such as tape marks or decals, placed 6 feet apart to indicate where to stand.
  - Operate with reduced occupancy and capacity based on the size of the business location to accommodate 6 feet physical distancing, with special attention to limiting areas where customers and employees can congregate.
  - Install barriers, rearrange or remove furniture, use signage to promote physical distancing, or provide remote opportunities such as delivery or pick-up for consumers.
  - Close or limit access to congregate settings such as lunch rooms, employee lounges or break rooms, and other communal gathering spaces as feasible.
  - Ensure proper use of personal protective equipment (PPE), such as gloves, face coverings or respirators, as required.
  - Implement policies and encourage teleworking where feasible.

**Note that guidance may be updated. Those complying with this guidance are encouraged to regularly visit the websites provided to ensure they are adhering to the most up-to-date guidance.**

Websites for additional public health guidance:

In businesses where services cannot be provided without physical distancing, all possible efforts shall be made to physically distance to the greatest extent possible and the business shall implement and enforce a policy for the use of face coverings by employees and customers when feasible.

- Maintain physical distancing, to the extent possible.
- Provide and require employees to wear masks when possible.
- Operate with reduced occupancy and capacity based on the size of the business location with special attention to limiting areas where customers and employees can congregate.
- Implement comprehensive sanitation protocols.
- Consider operating by appointment-only to manage occupancy levels.
- Post physical and/or electronic signage at building entrances of public health advisories prohibiting individuals who are symptomatic from entering the premises.
- Continue to provide options for delivery or curbside service if you provide business to customers.
- Implement symptom screening for employees prior to the start of their shift.
  - Wellness/symptom checks, including temperature checks for all personnel, when possible, as they arrive on premises or before opening.
  - Maintain physical distancing guidelines and use personal protective equipment (PPE) while conducting health checks.
  - Health checks should be done in a private location to avoid stigma and discrimination in the workplace. Information should be kept confidential.
  - Employees who appear to have symptoms or who become ill while at work should immediately be separated from others and sent home.
    - Have a plan in place for safely transporting sick employees to their home or healthcare provider.
- Require sick employees to stay home and not return until they have met criteria to return to work.
  - Employers should not require a COVID-19 test result in order for employees to return to work and should consider waiving any requirement for a note from a healthcare provider.
  - Sick employees, or those with a family member at home sick with COVID-19, should notify their supervisors and stay home.
- Employees should wear a cloth face covering when possible.
  - CDC recommends use of a cloth face covering to contain respiratory droplets and to protect coworkers and members of the general public.
  - Note that wearing a face covering does not replace the benefits of physical distancing.
- Increase the frequency of employee hygiene, cleaning and disinfection.
  - Ensure hand sanitizer is available at or adjacent to entrances to the facility, restrooms and in employee work areas.
  - Where possible, ensure soap and running water are readily accessible to staff and customers.
  - Post signs on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering.
  - Wash hands often with soap and water for at least 20 seconds. If soap and water are not available, use a hand sanitizer with at least 60% alcohol.
  - Avoid touching eyes, nose and mouth with unwashed hands.
  - Cover coughs and sneezes with a tissue or your sleeve (not your hands) and throw the tissue away. Wash hands or use hand sanitizer immediately after.
  - Clean and disinfect frequently touched objects and surfaces such as keyboards, phones, handrails, and door knobs.
  - Avoid using or sharing items.
  - Instead, use disposable items and no-touch trash cans and doors.
  - Wipe any pens, touchpads, counters, or hard surfaces between each use by a customer.

**Note that guidance may be updated. Those complying with this guidance are encouraged to regularly visit the websites provided to ensure they are adhering to the most up-to-date guidance.**

Websites for additional public health guidance:

- www.cdc.gov
- www.azhealth.gov
- www.dol.gov
Requirements for Preventing COVID-19 Transmission

In addition to the previous guidance issued by the Centers for Disease Control and Prevention (CDC) and the Arizona Department of Health Services (ADHS), under all circumstances, the following precautions are now required for restaurants and bars providing dine-in services in Arizona:

- Enforce physical distancing of at least 6 feet between customers.
  - Maintain physical distancing of at least 6 feet in between tables, including limiting parties to no more than 10.
  - Clearly mark tables and chairs that are not in use.
  - Maintain clearly marked 6-foot spacing marks and/or signage along entrances, waiting areas, hallways, patios, and restrooms and any other location within a restaurant where queues may form or patrons may congregate.
  - Bar top or counter seating is not allowed, unless each party is spaced approximately 6 feet apart.
  - Operate with reduced occupancy and capacity based on the size of the business location with special attention to limiting areas where customers and employees can congregate.
  - Continue to provide options for delivery, pick-up, or curbside service even if a location offers dine-in.

- If the local government has not mandated mask or cloth face covering requirements, cloth masks and frequent handwashing is required for all servers, host staff and employees that interact with customers.
  - Develop and enforce standards for the use of non-medical grade masks or cloth face coverings by employees when near other employees and customers.
  - Develop and enforce handwashing policy for servers as it exists in the Food Code.

- Post physical and/or electronic signage posting at the restaurant entrance of public health advisories prohibiting individuals who are symptomatic from entering the premises.

- Support healthy hygiene practices for both employees and customers:
  - Enforce hand washing, covering coughs and sneezes.
  - Supplies should include soap, hand sanitizer with at least 60 percent alcohol, and tissues.
  - Ensure hand sanitizer is available at or adjacent to entrances to the facility, restrooms and in employee work areas, or soap and running water readily accessible to staff and customers and marked locations.
  - Post signs on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering.

- Intensify cleaning, disinfection, and ventilation practices.
  - Wash, rinse, and sanitize food contact surfaces, food preparation surfaces, and beverage equipment after use.
  - Implement comprehensive sanitation protocols, including increased sanitation schedules for bathrooms.

- Restaurants should sanitize customer areas after each sitting with EPA-registered disinfectant, including but not limited to:
  - Tables
  - Tablecloths
  - Chairs/booth seats
  - Table-top condiments and condiment holders
  - Any other surface or item a customer is likely to have touched

- Implement symptom screening for employees prior to the start of their shift.
  - Wellness/symptom checks, including temperature checks for all restaurant personnel, as they arrive on premises and before the opening of a restaurant.

- Eliminate instances where customers serve their own food, including salad bars and buffets.
  - Avoid using or sharing items such as menus, condiments, and any other food.
  - Instead, use disposable or digital menus, single serving condiments, and no-touch trash cans and doors.
  - Wipe any pens, touchpads, counters, or hard surfaces between each use by a customer.

- Consider assigning duties to vulnerable workers that minimize their contact with customers and other employees.

- Train all employees in the above safety actions.

**Note that guidance may be updated. Those complying with this guidance are encouraged to regularly visit the websites provided to ensure they are adhering to the most up-to-date guidance.**

Websites for additional public health guidance:

- www.cdc.gov
- www.azhealth.gov
- www.dol.gov