

**PROCEEDINGS OF THE COCHISE COUNTY LIBRARY DISTRICT  
MEETING HELD ON  
TUESDAY, JULY 27, 2021**

A meeting of the Cochise County Library District was held on Tuesday, July 27, 2021 at 10:00 a.m. in the Board of Supervisors' Hearing Room, 1415 Melody Lane, Building G, Bisbee, Arizona.

Present: Ann English, Chairman; Peggy Judd, Vice-Chairman; Tom Crosby, Supervisor, telephonic

Staff Present: Richard G. Karwaczka, County Administrator  
Sharon Gilman, Associate County Administrator  
Christine Roberts, Chief Civil Deputy County Attorney  
Kim Lemons, Clerk of the Board  
Camila Rochin, Public Information Officer

Attendees: Amadee Ricketts, Library Director

Chairman English called the meeting to order at 10:00 a.m.

**ANY ITEM ON THIS AGENDA IS OPEN FOR DISCUSSION AND POSSIBLE ACTION**

**THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING**

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***CALL TO THE PUBLIC***

No one chose to speak.

***CONSENT***

**Board of Supervisors**

1. Approve the Minutes of the July 13, 2021 Library District Board meeting.

Vice-Chairman Judd made a motion to approve item 1 on the Consent Agenda. Supervisor Crosby seconded the motion and it carried unanimously.

***ACTION***

**Library**

2. Approve an Intergovernmental Agreement (IGA) between the Cochise County Library District and Ash Creek Unified School District No. 53, for the continued operation of a library district branch located at Ash Creek Elementary School, effective July 1, 2021, through June 30, 2025.

Ms. Ricketts presented this item. She stated that this IGA is for the branch library at the Ash Creek Elementary School; the library has been in operation since the 1978/1979 school year. She reviewed the history of the IGA, and noted that the one substantive change is to renew the IGA every four years.

Vice-Chairman Judd made a motion to approve an Intergovernmental Agreement (IGA) between the Cochise County Library District and Ash Creek Unified School District No. 53, for the continued operation of a library district branch located at Ash Creek Elementary School, effective July 1, 2021, through June 30, 2025. Supervisor Crosby seconded the motion.

Chairman English called for the vote and it was approved 3-0.

3. Approve the purchase of a high-density shelving system from Arizona Furnishings, a vendor under Arizona state contract, in the amount of \$102,160.52.

Ms. Ricketts presented this item. She stated that the Library District is moving into a smaller space at Melody Lane. The storage space will be approximately 1,000 square feet for 25,000 items. High-density shelving is necessary to ensure the collection fits into the storage space. She reviewed steps taken in the procurement process and noted that this offer is \$25,000 less than the other vendor.

Vice-Chairman Judd made a motion to approve the purchase of a high-density shelving system from Arizona Furnishings, a vendor under Arizona state contract, in the amount of \$102,160.52. Supervisor Crosby seconded the motion.

Chairman English called for the vote and it was approved 3-0.

4. Approve the American Rescue Plan Act (ARPA) grant from the Arizona State Library, in the amount of \$21,807.83 to support community services, effective July 1, 2021, through August 5, 2022.

Ms. Ricketts presented this item. She reviewed the amount and purpose of the grant, noting that funding will be used to improve low-contact and outdoor services and digital inclusion efforts. In keeping with the Strategic Plan, staff is looking to add technology and improve accessibility.

Vice-Chairman Judd made a motion to approve the American Rescue Plan Act (ARPA) grant from the Arizona State Library, in the amount of \$21,807.83 to support community services, effective July 1, 2021, through August 5, 2022. Supervisor Crosby seconded the motion.

The Board recognized Ms. Ricketts for following the Strategic Plan and discussed the Wi-Fi connectivity at various branches.

Chairman English called for the vote and it was approved 3-0.

Chairman English adjourned the meeting at 10:08 a.m.

APPROVED:

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Ann English, Chairman

ATTEST:

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Kim Lemons, Clerk of the Board