

BURLESON CITY COUNCIL REGULAR MEETING
June 15, 2020
DRAFT MINUTES

Roll Call

Council present:

Stuart Gillaspie
Rick Green
Katherine Reading
Ken Shetter
Dan McClendon
Todd K. Hulsey
Ronnie Johnson

Council Absent:

Staff present via video conference

Bryan Langley, City Manager
Robert Ranc, Deputy City Manager
Amanda Campos, City Secretary
Allen Taylor, City Attorney
Matt Ribitzki, Deputy City Attorney

Call to Order: 5:03pm

- 1. QUESTIONS ON CURRENT AGENDA ITEMS**
- 2. REPORTS AND PRESENTATIONS**

- A. Receive a report, hold a discussion and give staff direction on the financial overview of 4A, 4B, Parks Performance, and Golf Operations funds and receive any additional direction from City Council regarding the annual budget for fiscal year 2020-2021. (Staff Presenter: Martin Avila, Finance Director)**

Martin Avila, Director of Finance, presented a report on financial overview of 4A, 4B, Parks Performance and Golf Operations.

- B. Receive a report, hold a discussion and give staff direction on a contract for election services for the 2020 General Election with Johnson County. (Staff Presenter: Amanda Campos, City Secretary)**

Mayor Shetter and Councilmember Todd K. Hulseyleave the council chambers before the presentation and discussion.

Amanda Campos, City Secretary, presented a report on the Johnson County election services contract options.

Mayor Shetter and Councilmember Todd K. Hulseyleave the council chambers.

C. Receive a report, hold a discussion, and provide feedback regarding Oncor tree trimming services. (Presenter: Michael Dimas, Oncor)

Moved to a future council meeting.

3. RECESS INTO EXECUTIVE SESSION

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

A. Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071

- Legal issues concerning emergency services
- Legal issues concerning the Facilities, Maintenance, and Operation Agreement with Burleson Independent Soccer Association

B. Pursuant to Sec. 418.0183(f), deliberation of information related to managing emergencies and disasters including those caused by terroristic acts (must be tape recorded)

- Covid-19

Motion was made by Katherine Reading and seconded by Todd K. Hulseley to convene into executive session. Time: 6:18pm

Motion passed 7-0.

Motion was made by Katherine Reading and seconded by Rick Green to reconvene into open session. Time: 7:42pm

Motion passed 7-0.

1. CALL TO ORDER – REGULAR SESSION -7:07pm

Invocation – Mayor Pro Tem Dan McClendon

Pledge of Allegiance to the US and Texas Flag

2. PROCLAMATIONS, PRESENTATIONS & COMMUNITY INFORMATION

A. Proclamations

None

Item 6B was moved up in the agenda in consideration to members of the public present to speak on this item.

6B. CSO#1397-06-2020 Report on the City's response to COVID-19 and consider approval, continuation, and/or renewal of a declaration of local disaster and public health emergency regarding the 2019 Coronavirus Disease (COVID-19). (Staff Presenter: Matt Ribitzki, Deputy City Attorney)

Robert Ranc, Deputy City Manager, presented to council a report on the status of upcoming events in relation to the COVID-19 pandemic.

Jim Tate, 653 Donna Ct., Burleson, TX, would like council to formally vote on their direction. Spoke in favor of the parade.

Wynne Loveless, 401 SW Rand, Burleson, TX, spoke in favor of the parade.

Kim Malone, 5409 Chase Landing Dr., Burleson, TX, representative of the Lion's Club, presented the proposal for continuing the parade with precautions and safety measures addressed. Spoke in favor of the parade and a working relationship with the city.

Keith Kelly, 107 Blackjack Lane, Burleson, TX, thanked the council for the support of the parade. Questioned how council cancelled the parade without discussion with the other organization. Spoke in favor of the parade.

Hank Hoaldrige, 12255 Oak Grove Blvd. S, Burleson, TX, spoke in favor of the parade and the relationships with the community organizations.

George Reynolds, 821 Vaughn Dr., Burleson, TX, member of the Lion's Club. Spoke in support of the parade, appreciates the member of council allowing parade to continue.

Robin Wilson, Johnson County Co., supports the Lion's Club proposal for the parade.

Gilbert Ramos, 2613 Shadow Ridge Dr., Burleson, TX, spoke in support of the Lion's Club proposal for the parade. Appreciates all the council.

Alisha Mo, requested council consider before cancelling city events.

Bob Mize, 108 Robin Dr., Burleson, TX, spoke in favor of the parade.

Robert Ranc, Deputy City Manager presented to council an update with option for opening up the parks. Staff recommends opening the parks following CDC guidelines.

City council gave direction to proceed the 4th of July fireworks show, allow the Lion's Club parade, and open the playground areas following all the precautions presented by staff.

Casey Davis, Deputy Fire Chief, presented to council an update on the COVID-19 data.

Matt Ribitzki, Deputy City Attorney, presented an update of the status of the local disaster order in place.

Motion was made by Todd K. Hulse and seconded by Katherine Reading to continue the local disaster order to July 6, 2020

Motion passed 7-0.

3. **CITIZEN APPEARANCES**

Gregg Gammon, 2976 Clubhouse Circle, Burleson, TX, request the city council consider not raising tax rate over the current rate. Supports the continuing operations of the Golf Course.

4. **CONSENT AGENDA**

A. Minutes for the June 1, 2020 city council regular meeting council. (Staff Contact: Amanda Campos, City Secretary)

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

B. CSO#1400-06-2020 Interlocal agreement with Johnson County for collection of assessments for the Parks at Panchasarp Farms Public Improvement District (PID) JC-1. (Staff Contact: Mandy Clark, Development Services Director)

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

C. CSO#1398-06-2020 Unit price contract with Core & Main LP in the amount of \$15,436.48, APSCO Supply in the amount of \$16,575.45, and Ferguson Waterworks LLC in the amount of \$33,068.08 for pipe & appurtenances. (Staff Contact: Aaron Russell, Public Works Director)

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

D. CSO#1399-06-2020 Construction contract with Dustrol, Inc. for Neighborhood Street Milling 2020 in the amount not to exceed \$69,177.78. (Staff Contact: Aaron Russell, Public Works Director)

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

E. CSO#1389-06-2020 Ordinance appointing J. Greg Coontz the Presiding Municipal Court Judge of the Municipal Court of Record, City of Burleson for a term of two years, expiring on July 1, 2022 and approving the Professional Service Agreement. (Final Reading) (Staff Contact: Amanda Campos, City Secretary)

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

- F. CSO#1401-06-2020 Contract with Tetra Tech, Inc. for the development of a debris management plan for the City of Burleson in the amount not to exceed \$43,218.00 (Staff Contact: K.T. Freeman, Fire Chief)**

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

5. DEVELOPMENT APPLICATIONS

- A. CSO#1402-06-2020 Minute Order for a commercial site plan and associated waivers for a warehouse/cold storage facility, Yukon located at the northwest corner of IH-35 and Highpoint Parkway. (Case 20-029) (Staff Presenter: Mandy Clark, Director of Development Services)**

Mandy Clark, Director of Development Services presented to council a commercial site plan case 20-029.

Motion was made by Stuart Gillaspie and seconded by Rick Green to approve.

Motion passed 7-0.

- B. CSO#1403-06-2020 Minute Order for a commercial site plan of a 4,500 square foot addition to an existing industrial building Golden State Foods located at 5601 Vantage Drive (Case 20-044) (Staff Presenter: Mandy Clark, Development Services Director)**

Mandy Clark, Director of Development Services presented to council a commercial site plan case 20-044.

Motion was made by Katherine Reading and seconded by Dan McClendon to approve.

Motion passed 7-0.

Break 9:05pm to 9:24pm

6. GENERAL

- A. CSO#1404-06-2020 Ad Hoc Council Committee, a committee of the City Council, and consider approval of a minute order amending the Burleson Safe Program, a program designed to aid in the reopening of the local economy during the course of the 2019 Coronavirus Disease pandemic. (Committee Chair: Councilmember Katherine Reading)**

Katherine Reading presented to the council an update of suggested modification for safe businesses.

Motion was made by Dan McClendon and seconded by Dan McClendon to approve modifications to the safety protocols by allowing shields in place of employee masks.

Motion passed 7-0.

- B. CSO#1397-06-2020 Report on the City's response to COVID-19 and consider approval, continuation, and/or renewal of a declaration of local disaster and public health emergency regarding the 2019 Coronavirus Disease (COVID-19). (Staff Presenter: Matt Ribitzki, Deputy City Attorney)**

- Discussed earlier in the meeting.

- C. CSO#1405-06-2020 Ordinance amending Chapter 30 of the Code of Ordinances by repealing Article II "Emergency Medical Services" and enacting a new Article II "Emergency Medical Services"; and providing a cumulative clause, severability clause, savings clause, penalty clause, publication clause, and effective date. (First Reading) (Staff Presenter: K.T. Freeman, Fire Chief)**

KT Freeman, Fire Chief, presented to council the proposed ordinance.

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

- D. CSO#1406-06-2020 Resolution designating Judge Ron Harmon as the representative to the Regional Transportation Council of the North Central Texas Council of Governments. (Staff Presenter: Matt Ribitzki, Deputy City Attorney)**

Matt Ribitzki, Deputy City Attorney, presented to council the nominee for the Regional Transportation.

Motion was made by Dan McClendon and seconded by Todd K. Hulseley to appoint Judge Ron Harmon.

Motion passed 7-0.

- E. CSO#1407-06-2020 Design/build contract with Falkenberg Construction Co., Inc. for the Animal Shelter Isolation Area in the amount not to exceed \$82,453. (Staff Presenter: Aaron Russell, Public Works Director)**

Aaron Russell, Director of Public Works, presented the contract with Falkenberg Construction.

Motion was made by Todd K. Hulseley and seconded by Dan McClendon to approve.

Motion passed 7-0.

- F. CSO#1408-06-2020 Professional services contract with Kimley-Horn Associates for the design of widening State Highway 174 in the amount not to exceed \$885,500.00. (Staff Presenter: Aaron Russell, Public Works Director)**

Aaron Russell, Director of Public Works, presented to council the contract with Kimley-Horn Associates.

Motion was made by Katherine Reading and seconded by Rick Green to approve.

Motion passed 7-0.

G. CSO#1409-06-200 Professional services contract with Freese and Nichols, Inc., for the Conceptual Design Phase of the Prairie Timber Park improvements in the amount not to exceed \$69,990.00 (Staff Presenter: Robert Ranc, Deputy City Manager)

Robert Ranc, Deputy City Manager presented to council the contract with Freese and Nichols, Inc.

Motion was made by Todd K Hulsey and seconded by Katherine Reading to approve.

Motion passed 7-0.

H. CSO#1410-06-2020 Minute Order appointing voting membership of the Mayor's Youth Council to serve terms commencing June 1, 2020. (Staff Presenter: Andrea Anderson, Community Initiatives and Special Projects Coordinator)

Andrea Anderson, Community Initiatives and Special Projects Coordinator presented to council the membership of the Mayor's Youth Council.

Motion was made by Ronnie Johnson and seconded by Stuart Gillaspie to approve the voting membership.

Mayor's Youth Council 2020-2021 Voting Members (new members highlighted in yellow)

<ul style="list-style-type: none">• Ethan Barker (2019-2022)• Sierra Behrens (2020-2023)• Selah Brandon (2020-2023)• Camryn Carey (2020-2023)• Kalee Comeaux (2020-2023)• Bruno Corpus (2020-2023)• Hunter Davis (2020-2023)• Logann Davis (2020-2023)• Carly Duello (2019-2022)• Macie Grosskurth (2020-2023)• Madison Jones (2019-2022)• Mackenzie Kelley (2020-2023)• Alana Martinez (2020-2023)	<ul style="list-style-type: none">• Elsie Lappin (2020-2023)• Brandon McClure (2020-2023)• Grayson Morse (2020-2023)• Kenneth Price (2019-2022)• Alexa Samorano (2019-2022)• Afifa Satter (2020-2023)• Vanessa Sexton (2020-2023)• Hailey Smith (2020-2023)• Christian Steele (2019-2022)• Aliyah Vallejo (2019-2022)• Jaden Westbrook (2019-2022)• Paxton Williams (2020-2023)• Jason Hahn (2019-2022)
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Motion passed 7-0.

8. REPORTS & DISCUSSION ITEMS

- None at this time

9. **CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- Community and Intergovernmental Committee report held on June 4, 2020– Todd K. Hulse, chair of the committee provided a report on the general discussion of the committee related to Branding Initiative Project.

Motion made by Katherine Reading and seconded by Rick Green to adjourn the meeting.

Mayor Shetter adjourned the meeting.

Time: 10:04pm

Amanda Campos
City Secretary