

BURLESON CITY COUNCIL REGULAR MEETING  
June 1, 2020  
MINUTES

Roll Call

Council present:

Stuart Gillaspie  
Rick Green  
Katherine Reading  
Ken Shetter  
Dan McClendon  
Todd K. Hulse (via video)  
Ronnie Johnson

Council Absent:

Staff present via video conference

Bryan Langley, City Manager  
Robert Ranc, Deputy City Manager  
Amanda Campos, City Secretary  
Allen Taylor, City Attorney  
Matt Ribitzki, Deputy City Attorney

1. **CALL TO ORDER – WORKSESSION: 5:02pm**

2. **QUESTIONS ON CURRENT AGENDA ITEMS**

3. **REPORTS AND PRESENTATIONS**

- A. **Receive a report on the City's response to COVID-19 and consider approval, continuation, and/or renewal of a declaration of local disaster and public health emergency regarding the 2019 Coronavirus Disease (COVID-19). (Staff Presenter: Matt Ribitzki, Deputy City Attorney)**

KT Freeman, Fire Chief, Casey Davis, Deputy Fire Chief, Robert Ranc, Deputy City Manager and Matt Ribitzki, Deputy City Attorney presented COVID-19 updates concerning current stats and opening procedures throughout the city.

- B. **Receive a report, hold a discussion and give staff feedback regarding the draft goals and future land use plan related to the update to the City's Comprehensive Plan: Imagine Burleson 2030. Part 2 of 2 (Staff Presenter: Mandy Clark, Development Services Director)**

Mandy Clark, Director of Development Services reviewed the update to the City's Comprehensive Plan.

4. **RECESS INTO EXECUTIVE SESSION**

Pursuant to Section 551.071, Texas Government Code, the Council reserves the right to convene in Executive Session(s), from time to time as deemed necessary during this meeting for any posted agenda item, to receive advice from its attorney as permitted by law.

- A. **Pending or Contemplated Litigation or to Seek the Advice of the City Attorney Pursuant to Section 551.071**

- Legal issues concerning the Development Agreement with David Moad
- Legal issues concerning any other items posted for
- B. Pursuant to Sec. 418.0183(f), deliberation of information related to managing emergencies and disasters including those caused by terroristic acts (must be tape recorded)**
  - Covid-19

Motion was made by Katherine Reading and Rick Green to convene into executive session.

Motion passed 7-0 Time: 6:25pm

Motion was made by Katherine Reading and seconded by Dan McClendon to reconvene into open session.

Motion passed 7-0. Time: 7:05pm

1. **CALL TO ORDER – REGULAR SESSION -7:07pm**

**Invocation** – Lisa Schwartz, Crazy 8 Ministries

**Pledge of Allegiance to the US and Texas Flag**

2. **PROCLAMATIONS, PRESENTATIONS & COMMUNITY INFORMATION**

**A. Proclamations**

- Kailey Tesdahl Day – June 5, 2020 Deana Adams

**B. Community Interest Items**

3. **CITIZEN APPEARANCES**

None

4. **CONSENT AGENDA**

**A. Minutes for the May 4, 2020 city council regular meeting and May 18, 2020 city council special session. (Staff Contact: Amanda Campos, City Secretary)**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

**B. CSO#1378-06-2020 Consider approval of an agreement with HUB International to be the City's benefits consultant in an amount not to exceed \$31,000 effective July 1, 2020 through June 30, 2021, to ensure a competitive and compliant group health plan. (Staff Contact: Wanda Bullard, Director of Human Resources)**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

- C. CSO#1379-06-2020 Minute order for a final plat for Common Area Lots A, B, C, D, Lots 1-10, 23-25, and 31-46, Block 17, Phase 4B of Hidden Vistas, located near the intersection of E. Hidden Creek Parkway and Hidden Vistas Boulevard. (Case 20-026) (Staff Contact: Mandy Clark, Development Services Director) (The Planning and Zoning Commission recommended approval by unanimous vote.**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

- D. CSO#1380-06-2020 Minute order for a replat for Burleson Commons, Lot 15R, Block 1, located on the south side of John Jones Drive near the intersection with Remington Drive within the City of Burleson. (Case 20-027): (Staff Contact: Mandy Clark, Development Services Director) (The Planning and Zoning Commission recommended approval by unanimous)**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

- E. CSO#1381-06-2020 resolution renewing the City's participation in Tarrant County's Community Development Block Grant, HOME Investment Partnership and Emergency Solution Grant Consortium for the Three Year Program Year Period, Fiscal Year 2021 through Fiscal Year 2023. (Staff Contact: Lisa Duello, Neighborhood Services Director)**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

- F. CSO#1383-06-2020 minute order for the purchase of ten self-contained breathing apparatuses (SCBA) from Metro Fire through a cooperative purchasing agreement with the City of Fort Worth in the amount not to exceed \$39,373.20. (Staff Contact: K.T. Freeman, Fire Chief)**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0.

## **5. DEVELOPMENT APPLICATIONS**

- A. CSO#1383-06-2020 155 S. Burleson Boulevard located near the intersection of Meridian and Highridge Drive (Case 19-113): Consider approval of a minute order for an amendment to a preliminary plat for Highpoint Business Park East, Phases 1 & 2. (Staff Presenter: Mandy Clark, Development Services Director) (The Planning and Zoning Commission recommended approval by unanimous vote)**

Motion was made by Dan McClendon and seconded by Ronnie Johnson to approve.

Motion passed 70-

- B. CSO#1384-06-2020 Trophy Tractor Inc. Commercial Site Plan located north of the intersection of Highridge Drive and Meridian Drive (Case 19-121): Consider approval of a minute order for a site plan for an office, shop and yard site with associated waivers for a property located north of the intersection of Highridge Drive and Meridian Drive. (Staff Presenter: Mandy Clark, Development Services Director) (The Planning and Zoning Commission recommended approval by a unanimous vote.)**

Motion was made by Ronnie Johnson and seconded by Dan McClendon to approve.

Motion passed 7-0.

## 6. GENERAL

- A. CSO#1385-06-2020 Hold a public hearing and consider approval of an ordinance abandoning the public alley in Block 12, Original Town of Burleson, according to the plat recorded in Volume 59, Page 638, Deed Records, Johnson County, Texas. (First and Final Reading) (Staff Presenter: Aaron Russell, Public Works Director)**

Aaron Russell, Director of Public Works, presented the ordinance abandoning the public alley.

**Mayor Shetter opened the public hearing. Time:7:37pm**

No speakers

**Mayor Shetter closed the public hearing. Time:7:38pm**

Motion was made by Rick Green and seconded by Katherine Reading to approve.

Motion passed 7-0

- B. CSO#1386-06-2020 professional services contract with Kimley-Horn Associates, for the Mobility Plan and Impact Fee Study in the amount not to exceed \$325,000.00 (Staff Presenter: Aaron Russell, Public Works Director)**

Aaron Russell, Director of Public Works, presented the professional services contract.

Motion was made by Dan McClendon and seconded by Stuart Gillaspie to approve.

Motion passed 7-0.

- C. CSO#1387-06-2020 professional services agreement with Mission Critical Partners, LLC for an organizational assessment of the police department**

**communications center in the amount not to exceed \$48,873.00. (Staff Presenter: Billy J. Cordell, Chief of Police)**

Billy Cordell, Police Chief presented the professional services agreement.

Motion was made by Ronnie Johnson and seconded by Katherine Reading to approve

Motion passed 7-0

- D. CSO#1388-06-2020 minute order ratifying the Microsoft enterprise agreement with SHI Government Solutions for three years of subscription fees to Microsoft products in the amount not to exceed \$217,500. (Staff Presenter: Mark Eder, Information Technology Director)**

Mark Eder, Director of Information Technology presented the enterprise agreement.

Motion was made by Katherine Reading and seconded by Rick Green to approve

Motion passed 7-0

- E. CSO#1389-06-2020 ordinance appointing J. Greg Coontz the Presiding Municipal Court Judge of the Municipal Court of Record, City of Burleson for a term of two years, expiring on July 1, 2022 and approving the Professional Service Agreement. (First Reading) (Staff Presenter: Amanda Campos)**

Amanda Campos, City Secretary presented the ordinance.

Motion was made by Ronnie Johnson and seconded by Stuart Gillaspie to approve.

Motion passed 7-0.

**8. REPORTS & DISCUSSION ITEMS**

- None at this time

**9. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS OR REPORTS**

- None at this time

Motion made by Rick Green and seconded by Ronnie Johnson to adjourn the meeting.

Mayor Shetter adjourned the meeting.

**Time: 8:22pm**

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Amanda Campos  
City Secretary