



Town of Wickenburg

MINUTES

**WICKENBURG COMMON COUNCIL
REGULAR MEETING
Monday, September 20, 2021- 5:30 P.M.
155 N. TEGNER - COUNCIL CHAMBERS
WICKENBURG, ARIZONA 85390**

A. **CALL TO ORDER** - Mayor Pereira called the meeting to order at 5:30 PM

B. **PLEDGE OF ALLEGIANCE** - Led by Joanne Pierce

C. **INVOCATION** - Led by Pastor Tim Willis, Congress Community Church

D. ROLL CALL

Present: Mayor Rui Pereira

Vice Mayor Kristi Henson

Council Member Chris Band

Council Member Kristy Bedoian

Council Member BG Bratcher

Council Member David Stander

Absent: Council Member Rebecca Rovey

Staff Present: Les Brown, Interim Town Manager and Police Chief

Trish Stuhan, Town Attorney

Tim Suan, Deputy Town Manager/Economic Development

Steve Boyle, Community Development & Neighborhood Services Director

Amy Brown, Town Clerk

Tarah Mayerhofer, Human Resources and Risk Manager

Ed Temerowski, Fire Chief

Stephanie Wojcik, Finance & Technology Director

Herschel Workman, Public Services Director

E. MAYOR & COUNCIL MEMBERS REPORT ON CURRENT EVENTS

- Council Member Kristy Bedoian thanked the Police Chief for the September 11th event along with the dedication of the Police Station as it was a great event and decent turnout.
- Council Member BG Bratcher echoed what Council Member Bedoian stated regarding the 911 event and said that it was very good and thanked everyone who put it together. She also stated she has been to the Library Board meetings and they are working on their strategic plan.
- Vice Mayor Kristi Henson stated that she went to a fundraiser on Saturday for former Mayor Kelly Blunt whose daughter, Savanna, needs a kidney transplant.

His wife Debbie is a match, so they will be able to have the surgery and the fundraiser was to help with medical costs. They were able to raise \$21,000 to help with the costs. She thanked the citizens and businesses for their help and said people can still donate.

- Mayor Rui Pereira thanked Council Member David Stander for standing in for him at the 911 event at the police station. He also thanked Chief Brown for stepping in to now be the Interim Town Manager along with being the Police Chief.

F. TOWN MANAGER'S REPORT

- Interim Town Manager Les Brown stated that yes, he now has two jobs. He thanked Council Member Stander for his presentation at the 911 event and thanked Council Members Bedoian, Bratcher, and Rovey for attending the event. It was a nice time to remember the 911 event as well as honor the Clarence Nelson Dotson family with the dedication of the new police station. The Glendale honor guard attended for the presentation of the flag.
- Interim Town Manager Brown also reported that the town has reached a resolution with Standard Construction.
- The Bed Tax grant is launching again for this next fiscal year with the applications on the town website.
- As far as events, there is a job fair on September 22nd from 10:00 – 1:00 at the Community Center. The Fly-In and Classic Car Show will be at the airport on October 9th with a spot landing contest. Oktoberfest will be on October 16th and there will be a presentation tonight with more details.

G. NEW BUSINESS

1. Action on the Consent Agenda -

MOVED BY Vice Mayor Kristi Henson to approve items a, b, c, and d of the consent agenda

SECONDED BY Council Member BG Bratcher

VOTE: 6 – 0 (Yes – Mayor Pereira, Vice Mayor Henson, Council Members Band, Bedoian, Bratcher and Stander) (Absent – Council Member Rovey)

- a. Consideration and Action to Approve the Minutes of the Regular Meeting of September 7, 2021

By a 6-0 vote under the Consent Agenda, Council moved to approve the minutes of September 7, 2021

- b. Consideration and Possible Action to Approve Two Contracts with C&S Engineers, Inc. for Design Services for the T-Hangar Taxilane Reconstruction Project and the Apron Reconstruction Project at the Wickenburg Municipal Airport in the Amount Totaling \$157,776

Herschel Workman, Public Services Director, reported in his Council routing form that on May 17, 2021, Council approved an FAA Airport Improvement Program (AIP) Grant in the amount of \$166,844.00 for the design of a T-Hangar Taxilane Reconstruction Project and an Apron Reconstruction Project. This agenda item is a contract with C&S Engineering, Inc., for each project. Design of the T-Hangar Taxilane Reconstruction Project is \$77,638.00 and the Apron Reconstruction Project is \$80,138.00.

The Town of Wickenburg has a current contract with C&S Engineers, Inc. as our airport engineers that was approved in 2017 after an RFQ process.

By a 6-0 vote under the Consent Agenda, Council moved to approve and authorize the Mayor to execute two contracts with C&S Engineers, Inc. for design services for the T-Hangar Taxilane Reconstruction Project and the Apron Reconstruction Project at the Wickenburg Municipal Airport in the amount totaling \$157,776.

- c. Consideration and Action to Approve a Utility Easement Agreement with Arizona Public Service Company (APS)

Herschel Workman, Public Services Director, reported in his Council routing form that the Town sold the property known as the "old landfill". The new owners are requesting electric service to this property. APS will need an easement at the very end of Sabin Brown Road to provide this service.

By a 6-0 vote under the Consent Agenda, Council moved to approve and authorize the Mayor to execute a utility easement agreement with Arizona Public Service Company (APS).

- d. Consideration and Action Regarding Approval of a Purchase Order Contract with Dell Marketing for the Purchase of Public Safety Mobile Data Terminals (MDT's) in an amount not to exceed \$71,864.50 in Accordance with the Terms and Conditions submitted to the State of Arizona in Contract No. ADSPO16-098163

Stephanie Wojcik, Finance and Technology Director, reported in her Council routing form that our current Public Safety Mobile Data Terminals which were actually purchased as refurbished units are at the end of their lifecycle and frequently being taken out of service for repairs. During the budget process replacement of these units was included in our capital improvement plan. After review of available options staff recommends proceeding with the replacement of the current Panasonic units with Dell devices through a state procurement contract.

By a 6-0 vote under the Consent Agenda, Council moved to approve and authorize the Mayor to execute a Purchase Order Contract with Dell Marketing

for purchase of Public Safety Mobile Data Terminals in an amount not to exceed \$71,864.50 in accordance with the terms and conditions submitted to the State of Arizona in Contract No. ADSPO16-098163.

2. Presentation on the Inaugural Wickenburg Oktoberfest Scheduled for October 16, 2021

Taylor Fischer, Special Events and Facility Rental Manager, reported that this will be the first annual Oktoberfest event on October 16th from 3:00 to 8:00 PM. This is a ticketed event as everyone needs to be 21 years old and older. There will be a German band that will play the first half of the event along with Polka Dancers. The second half of the event will include a local band that plays a variety of music including rock and country music. There will be food available for purchase from food trucks. The town is partnering with the Arizona Craft Brewers Guild for this event.

There are three ticket options available at www.wickenburgoktoberfest.com. The designated driver ticket is \$15 and just gets someone access to the event. The general admission tickets are \$40 and include 15 tasting tickets and a stainless-steel tasting cup. The VIP tickets are \$60 and allow entry to the event an hour earlier, a VIP lounge area and special parking. There are only 200 of the VIP tickets available.

3. Presentation and Possible Action Regarding Approval of a Cooperative Purchasing Contract with Motorola Solutions, Inc. to Provide Public Safety Communications Equipment and Services in an amount not to exceed \$1,292,074 in Accordance with the Terms and Conditions submitted to the City of Phoenix in the Master Communications System Agreement No. 124391 and Combine the Public Safety Communications Project and the PD building Phase II Project, Add Unspent Funds in Last Year's Budget of \$950,000 to Create a Single Capital Improvement Project (CIP)

Todd Wallace, Project Manager, reported in his Council routing form that at the direction of Town Council, the Town of Wickenburg entered into an IGA with the Regional Wireless Cooperative Network (RWC) in order to provide reliable Public Safety Communications to the Town. Staff has worked with RWC and Motorola Solutions to develop a proposal to upgrade the Towns Radio Communications System in order to integrate seamlessly into RWC's existing network. Staff has received a proposal and has selected Motorola Solutions as the preferred firm utilizing a Job Order Contract (JOC) through the City of Phoenix, Contract No. 124391.

Motorola Solutions has demonstrated years of experience and knowledge in designing and building public safety communications systems for both Police and Fire Stations. Motorola Solutions equipment and services, combined with the PD Building Phase II construction of a 911 service center at the Wickenburg Police

Station, will provide the Town of Wickenburg with a state-of-the-art public safety communications' system. The final design, construction and estimate for the Phase 2 PD building will be before the Town Council in October for your consideration. This contract is being brought to the Council at this time because we will receive a savings of \$55,000 if this is approved by September 24, 2021.

The Public Safety Communications Project (#700-90956 for \$1,950,000) and the PD Building Phase II Project (#700-90943 for \$750,000) were initially budgeted separately. However, in an effort to maximize efficiencies and reduce project costs, staff has removed certain items from the Public Safety Communications project and added them to the PD Building Phase II project. This blending of work requires a blending of the budgets. Currently, the combined budgets total \$2,700,000. However, due to significant increases in the cost of materials and labor, it is anticipated that the combined projects will be over the originally budgeted number and there will be some contingency required when the final totals are brought to the Council.

Project Manager Wallace presented the background for this project that included:

- At the direction of Council, the Town of Wickenburg entered into an IGA with the Regional Wireless Cooperative Network (RWC) in order to provide reliable Public Safety Communications to the Town.
- Staff has worked with the RWC and Motorola Solutions to develop a proposal to upgrade the Town's radio communications system.
- Motorola Solutions has developed an estimate to provide the Town of Wickenburg with state-of-the-art public safety communications equipment.
- Willmeng Construction is currently finalizing estimates for the building portion of the project. The final estimate will be presented to the Council in October.

The entire project will include the following:

- Two Adult & One Juvenile Holding Cells
- Processing & Interrogation Room
- 911 Call Center (3 positions)
- Equipment Communications Room
- 100' Communications Tower
- Backup Generator

The original budget for the public safety communications project was \$1,950,000. The original estimate from Motorola was \$1,829,960. Staff reviewed the details of the estimate and pulled out some items that were either high end items that weren't needed or other items were moved to either a direct town purchase or to the construction project in an effort to save money. This reduced the Motorola final estimate to \$1,292,074 and includes a \$55,000 discount if the contract is signed before September 24, 2021. By the town pulling out items such as the 100' tower, backup generator, call center furniture and call logging recorder, the town can buy those items directly and save about \$100,000.

We would also like to combine the two Capital Improvement Projects (CIP) budgets since they are being completed together and some items have been moved from Motorola and added to the Phase II project. This would mean a total combined CIP project budget of \$2,700,000 based on the following breakdown:

- Public Safety Communications \$ 1,000,000
- Public Safety Communications (20/21) \$ 950,000
- PD Building Phase II \$ 750,000
- Total Combined Budget: \$ 2,700,000

The town estimates the total budget disbursement to be about 5-10 % above the budgeted amount due to increases in costs. The total for the Willmeng portion will be coming to the Council in October. Motorola will be \$1,292,074. The town will also purchase the 100' tower, call center consoles, perimeter fence, generator, security access, cables & connectors and call logging recorder directly to save money.

For 2021, the Producer Price Index (PPI) shows that construction is up 13% where that is usually at only a 1.2% index. Steel is up 83%, copper is up 33% and many other building materials are up between 30-55%. When the town originally put all the costs together, we were \$600,000 over budget. We now estimate the final numbers to be \$200,000 over the budgeted amount with all the cost saving measures. We do not have the final numbers, but should have most of them in October to bring to the Council.

Tonight, staff is requesting two things:

- Approve the Motorola Solutions Proposal in the amount of \$1,292,074.
- Authorize the combination of the Public Safety Communications Project (\$1,000,000) with the PD Building Phase II (\$750,000), rollover the unspent \$950,000 from last year's budget and create a single CIP budget of \$2,700,000.

Finance Director Wojcik stated that if the Council wants to approve the Motorola contract they also have to approve the rollover of the unspent \$950,000 from last year's budget so that there are adequate funds in that budget to pay for the project. Interim Town Manager Brown stated that it took a long time to get the proposals finalized, which is why we weren't able to get some of these purchased last fiscal year along with long lead times for items to get them delivered.

Council Member Bratcher requested that they vote on the three items separately.

MOVED BY Council Member BG Bratcher to rollover the unspent \$950,000 from last year's budget to the Public Safety Communications Project budget

SECONDED BY Council Member Chris Band

VOTE: 6 – 0 (Yes – Mayor Pereira, Vice Mayor Henson, Council Members Band, Bedoian, Bratcher and Stander) (Absent – Council Member Rovey)

MOVED BY Council Member Kristy Bedoian to approve the cooperative purchasing contract with Motorola Solutions in an amount of \$1,292,074

SECONDED BY Council Member Chris Band

VOTE: 6 – 0 (Yes – Mayor Pereira, Vice Mayor Henson, Council Members Band, Bedoian, Bratcher and Stander) (Absent – Council Member Rovey)

MOVED BY Vice Mayor Kristi Henson to combine the Public Safety Communications Project budget with the PD Building Phase II Project budget

SECONDED BY Council Member David Stander

Vice Mayor Henson stated that we have both projects in the budget this year, we are just combining them into one project in the budget.

Council Member Bedoian requested to wait until the final bid is received from Willmeng as this doesn't have to be done tonight. Director Wojcik stated that the Council can combine the two budgets into one or the Council can transfer the extra to cover the cost of the items that were taken out of the Motorola project and put into either direct buy or added to the construction project. Phase II is currently listed at \$750,000.

Mayor Pereira stated that he would prefer to combine the two project's budgets instead of transferring between the two. Interim Town Manager Brown stated that the town is trying to save money such as purchasing a generator for the PD building along with one that was budgeted for Public Services.

Council Member Bratcher would like to take the initial communications budget of \$1,950,000 and reduce that by the Motorola amount of \$1,292,074 then look at what needs to go into each budget. She said originally Phase II was projected to cost about \$500,000 and then it was increased to \$750,000. She would like to see the final number for Phase II before moving or combining any budgets.

VOTE: 3 – 3 (Yes – Mayor Pereira, Vice Mayor Henson and Council Member Stander) (No – Council Members Band, Bedoian and Bratcher) (Absent – Council Member Rovey) MOTION FAILS

Project Manager Wallace stated that there is no urgency at this meeting to combine the budgets but did want to make sure the Council was aware that we are projecting the combination of the projects to be 5-10% over the budgeted amount which will need to come from contingency due to higher costs.

Mayor Pereira stated that he understands why the Phase II is higher because items were taken out of the Communications Project to save money.

Council Member Bedoian asked if we needed to do this tonight so that items could be ordered such as the generators. Director Wojcik stated that we can keep them separate and just buy the generator from the Communications Project

budget, if the Council doesn't want to combine them. It is just that there will need to be a transfer at some point because items were moved from the communications project and put in the construction project.

Mayor Pereira stated that we will just have to look at this again when the construction budget is brought back.

H. **EXECUTIVE SESSION** - (Council May Vote to Go Into Executive Session Pursuant to A.R.S §38-431.03(A)(3) to Receive Legal Advice from the Town Attorney on Any of the Above Agenda Items.)

I. **CALL TO THE PUBLIC**

- Everett Sickles, In-Town Resident, discussed laws and how they are administered. He wanted to see them administered consistently.
- Joanne Pierce, In-Town Resident, would like to see the town hurry to build the North Fire Station due to the insurance costs being higher for residents in Wickenburg Ranch. Mayor Pereira stated that staff is working hard to get this construction started. Vice Mayor Henson stated that a lot of insurance companies don't understand Wickenburg, so she suggests they talk to a local insurance agent regarding their insurance.

J. **SCHEDULING OF FUTURE COUNCIL AGENDA ITEMS** - None

K. **ADJOURNMENT**

MOVED BY Council Member Kristy Bedoian to adjourn the meeting at approximately 6:13 PM

SECONDED BY Council Member BG Bratcher

VOTE: 6 – 0 (Yes – Mayor Pereira, Vice Mayor Henson, Council Members Band, Bedoian, Bratcher and Stander) (Absent – Council Member Rovey)

ATTEST:

Rui Pereira, Mayor

Amy Brown, Town Clerk

CERTIFICATION

I, Amy Brown, the duly appointed and qualified Town Clerk of the Town of Wickenburg, do hereby certify that the foregoing MINUTES of the REGULAR MEETING of September 20, 2021 is a full, true and correct copy of the Wickenburg Common Council and that a quorum was present at the meeting.

Amy Brown, MMC
Town Clerk