

## **Notice of Special Work Session Meeting and Special Meeting of the Wilmer City Council**

**1-844-992-4726 (Toll Free) or 408-418.9388  
Access code: 266 172 019**

**Thursday, August 27, 2020 at 6:45 pm**

---



### **Important Notice Regarding Public Participation:**

Due to the COVID-19 (coronavirus) public health emergency, and in an effort to reduce face-to-face contact, Governor Greg Abbott has granted a temporary suspension of certain provisions of the Texas Open Meetings Act. While preserving government transparency and maintaining government operations, the Meeting of the City Council will be conducted by teleconference. The meeting will be broadcast live via telephone conference by dialing any of the following phone numbers:

- 1-844-992-4726 (Toll Free) or 408-418-9388
  - Access code: 266 172 019
- 

### **6:45 P.M. SPECIAL WORK SESSION:**

#### **CALL TO ORDER**

1. Receive a presentation and discuss the Annual Financial Report (AFR) for the Fiscal Year ending September 30, 2019, as prepared by Fox, Byrd & Company, P.C.; the City of Wilmer's independent auditors.
2. Receive a presentation and discuss the City of Wilmer proposed Fiscal Year 2020/2021 employee insurance program.
3. Receive a presentation and discuss the tax rate and proposed budget for Fiscal Year 2020/2021.

#### **ADJOURN SPECIAL WORK SESSION**

## 7:00 P.M. SPECIAL MEETING:

### CITIZENS' COMMENTS:

In an effort to continue to allow members of the public to address the City Council may do so at one of the following temporary alternate options:

- **Electronic Mail (E-mail):** Submit your name, address, and subject and/or agenda item(s) to City Secretary at [mortiz@cityofwilmer.net](mailto:mortiz@cityofwilmer.net) by 5:00 p.m. on Thursday, August 27, 2020.
- **By phone.** Please call 1-844-992-4726 (Toll Free) or 408-418-9388; Access code: 266 172 019 before the Call to Order and provide your name, address, and subject and/or agenda item(s).

At this time, citizens who have pre-registered before the call to order from one of the above options will be allowed to provide comments on any matter other than personnel matters or matters under litigation, for a length of time not to exceed three (3) minutes. No Council action or discussion may take place on a matter until such matter has been placed on an agenda and posted in accordance with law. You will be called by the Mayor during the meeting in the order received.

### ACTION:

1. Discuss and consider a resolution accepting the Annual Financial Report (AFR) for the fiscal year ended September 30, 2019, as prepared by Fox, Byrd & Company, P.C.; the City of Wilmer's independent auditors.

### ADJOURNMENT

---

EXECUTIVE SESSION: The City Council reserve the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

---

ACCESSIBILITY STATEMENT: Meetings of the City Council are held in municipal facilities are wheelchair accessible. For sign interpretive services, call the City Secretary's office, 972-441-6373, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

---

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

---

**CERTIFICATE**

I hereby certify the above Notice of Meeting was posted at the Wilmer City Hall on August 24, 2020 at 5:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, and City Council members.

  
\_\_\_\_\_  
Mayra A. Ortiz, City Secretary

Confirmation of Agenda Removal on \_\_\_\_\_, 2020.

# CITY OF WILMER

## City Council Special Work Session and Special Meeting

1.

**Meeting Date:** 08/27/2020

**Submitted by:** Rona Stringfellow, City Administrator

---

### **Agenda Caption:**

Receive a presentation and discuss the Annual Financial Report (AFR) for the Fiscal Year ending September 30, 2019, as prepared by Fox, Byrd & Company, P.C.; the City of Wilmer's independent auditors.

### **Background:**

The City of Wilmer, Texas engaged the independent certified public accounting firm of Fox, Byrd & Company, P.C., to perform the annual audit and its component units. This is the first year that Fox, Byrd & Company, P.C., has conducted the City's audit. The audit field work began in January and concluded in July 2020.

The City staff and Fox, Byrd & Company, P.C., and advisors worked closely with Finance to ensure all requests and deadlines were met to accomplish this goal.

### **Operational Considerations:**

The purpose of this agenda item is to formally submit the Annual Financial Report for the fiscal year ended September 30, 2019, to the City Council.

### **Fiscal Impact:**

The report is distributed to numerous financial institutions, bond rating agencies, the City's financial advisors, and grantors to comply with financial disclosure requirements. This report is designed to provide readers with an understanding of the financial status of the City and its results of operations. Council will receive a presentation from Fox, Byrd & Company, P.C., and Advisors.

## CITY OF WILMER

### City Council Special Work Session and Special Meeting

2.

**Meeting Date:** 08/27/2020

**Submitted by:** Rona Stringfellow, City Administrator

---

**Agenda Caption:**

Receive a presentation and discuss the City of Wilmer proposed Fiscal Year 2020/2021 employee insurance program.

**Background:**

The City received proposals to provide the City with fully insured medical, fully insured dental, fully insured vision, Consolidated Omnibus Budget Reconciliation Act (COBRA) administration, and Patient Advocacy program.

Dean Casey of Dean Casey and Associates will give a brief presentation.

## CITY OF WILMER

### City Council Special Work Session and Special Meeting

3.

**Meeting Date:** 08/27/2020

**Submitted by:** Patrick Harvey, Consulting Finance Director

---

**Agenda Caption:**

Receive a presentation and discuss the tax rate and proposed budget for Fiscal Year 2020/2021.

**Background:**

On August 6, 2020, the City Council received FY 2020/2021 budget proposal. On August 13, 2020, Mr. Harvey presented information on the tax rate and the City Council took a unanimous record vote to keep the 0.5629 tax rate. On August 20, 2020, Mr. Harvey made a presentation on the proposed budget and City Council conducted a public hearing and announced the date and time for adoption of the tax rate.

Staff is seeking final comments from the Council regarding the tax rate and the proposed budget.

# CITY OF WILMER

## City Council Special Work Session and Special Meeting

1.

**Meeting Date:** 08/27/2020

**Policy Statement:**

**Submitted by:** Rona Stringfellow, City Administrator

---

### **Agenda Caption:**

Discuss and consider a resolution accepting the Annual Financial Report (AFR) for the fiscal year ended September 30, 2019, as prepared by Fox, Byrd & Company, P.C.; the City of Wilmer's independent auditors.

### **Background:**

The City of Wilmer, Texas engaged the independent certified public accounting firm Fox, Byrd & Company, P.C., Accountants and Consultants to perform the annual audit of the City of Wilmer, Texas and its component units. This is the first year that Fox, Byrd & Company, P.C., Accountants and Consultants has conducted the City's audit. The audit field work began in January and concluded in July 2020.

The City staff and Fox, Byrd & Company, P.C., and Advisors worked closely with Finance to ensure all requests and deadlines were met to accomplish this goal.

### **Operational Considerations:**

The purpose of this agenda item is to formally accept the Annual Financial Report for the fiscal year ended September 30, 2019, to the City Council.

### **Legal:**

The City Attorney has reviewed and approved the resolution as to form.

### **Public Information Considerations:**

This item is being considered at a regular meeting of the City Council noticed in accordance with the Texas Open Meetings Act.

### **Fiscal Impact:**

The report is distributed to numerous financial institutions, bond rating agencies, the City's financial advisors, and grantors to comply with financial disclosure requirements. This report is designed to provide readers with an understanding of the financial status of the City and its results of operations.

The annual audit is prepared in compliance with generally accepted accounting principles accepted in the United States (GAAP).

**Options/Alternatives:**

1. City Council may approve the resolution, as presented.
2. City Council may deny the resolution.

**Recommendation:**

Staff recommends approval of the resolution, as presented.

**Attachments**

Resolution

---



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILMER, TEXAS, ACCEPTING THE ANNUAL FINANCIAL REPORT (AFR) FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2019; WHICH IS ATTACHED HERETO AND INCORPORATED HEREIN BY REFERENCE AS EXHIBIT "A"; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has received said report; and

**WHEREAS**, the City Council desires to accept the 2019 Annual Financial Report (AFR) and the Management Letter Comments.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WILMER, TEXAS:**

**SECTION 1.** That the 2019 Annual Financial Report (CAFR), which is attached hereto and incorporated herein by reference as Exhibit "A", is hereby, in all things accepted by the City Council of the City of Wilmer, Texas.

**SECTION 2.** This resolution shall take effect immediately from and after its passage as the law in such cases provides, and it is accordingly so resolved.

**DULY PASSED** and approved by the City Council of the City of Wilmer, Texas, on this the 27th day of August, 2020.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Mayra A. Ortiz, City Secretary

\_\_\_\_\_  
Emmanuel Wealthy, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Michael B. Halla, City Attorney