

Monthly Report to Mayor and Council
Police Department
August 2017

- Training is ongoing with all staff and we are current on all state required training. We are working with all county law enforcement agencies to train together. Our new patrol rifles have arrived and we will conduct training prior to placing in vehicles. We are also busy with training on new laws, especially regarding changes to drug laws, minimizing certain possession cases.
- We are awaiting the contractor to complete window changes. We will review budget midyear and then continue changing out windows. We also need to change carpet in some areas of building.
- We have started the process to purchase the two patrol vehicles. They have arrived and will now have equipment installed in them. Once they are completed, we will bring one to a Council Meeting for a quick presentation.
- Have developed a list of 30 items to get done before realignment. Will continue with list as possible. Realignment has been canceled as of now. We will continue with list as time allows.
- We continue to be busy. The fair presented no problems again this year.
- Working with City recorder, HR on filling vacant position with Maria's retirement. Will be working on adjusting functions with half time position. It has been very time consuming performing that position's tasks as well as all other activity. We have offered the position to someone who should start 9/1/17. We will then provide information on this person. They should be able to perform minimal function needs for 4 hours a day.
- Working with ODOT on traffic and changes. Major change coming the first week of September and planning for that. No major issues to date.
- The new county animal shelter is up and running and should work well. We will keep you updated.
- Working with HR to fix accrual information for time off banks for Officers. Information has been fixed and we are in the process of having officers burn up additional accrual hours. This has caused staffing shortage. We should be all caught up by November 1.

- Other things we are working on include;
 - 1) Working on a County wide Incident Command Team Agreement, Awaiting Dispatch and County.
 - 2) Working with the Beautification Committee and then Council on a Memorandum of Direction for Tree Enforcement. Awaiting City Hall.
 - 3) Working on Emergency Response Plan and Incident Response Plan. All city staff are now trained and we will be reviewing supplies in kits. Also awaiting review and training with Safety Committee.
 - 4) Working on obtaining emergency supplies with City Hall. We have started purchasing and will give a presentation when everything arrives, is sorted out and stored properly at Public Works.
 - 5) Working on updating equipment in vehicles to respond to specific acute incidents, to include tools, other supplies. Working up list and then final budget review, possibly in June.
 - 6) Updating all County Agreements, awaiting State Police.
 - 7) Working with Public Works and the School District on traffic and parking improvements at East and the Junior High. Met with PW and District and they are moving forward with plans for next phase, to include addressing traffic issues at Liberty also.

- 8) Gave Public Works a 4 page hand written list of signs that need to be installed, fixed or replaced, some redundant request. Will keep you updated.
- 9) Working with County on radio issues with reception. This is a safety concern and we have met with the county. Met with County and public safety partners on 10/13/16. County is working on the issue and is going to start reporting on a regular basis on what is going on.
- 10) Working with City Hall to move evidence to archives room. Archive room now cleaned out, going to start working with contractor and cadets on cleaning and moving shelves etc. This is part of overall process to make handling evidence, especially drugs, in a safer manner. As of today the cage wall has been moved from evidence to archives. Painting is next.