



MEETING MINUTES

CITY OF PACIFIC GROVE

CITY COUNCIL

SPECIAL MEETING

AMENDED CLOSED SESSION

Wednesday, August 4, 2021, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WAS HELD VIRTUALLY AND IN COMPLIANCE WITH THE GOVERNOR’S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

Join the Zoom Meeting to participate live at:

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To participate telephonically, call any number below: 877 853 5247 (Toll Free)

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Webinar Meeting ID: 692 219 855#

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CALL TO ORDER

Mayor Peake called the meeting to order at 5:00 p.m. City Clerk Kandell conducted roll call with the following Council present via Zoom Webinar: Mayor Peake, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson. Mayor Pro Tem Smith was absent for the roll call but joined the meeting at approximately 5:30 p.m.

APPROVAL OF AGENDA

Action: Upon motion by Councilmember Tomlinson and seconded by Councilmember Amelio, the Council approved the agenda.

Motion carried 6-0-1, by the following roll call vote:

AYES: Mayor Peake, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.

NOES: None.

ABSENT: Mayor Pro Tem Smith.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

Public comment was received from Jane Haines.

- A. Conference with Real Property Negotiators (Government Code § 54956.8)
Property: 77 Asilomar, Pacific Grove (Pacific Grove Golf Links) **and 1313 Ocean View Blvd.**
Agency Negotiator(s): Ben Harvey, City Manager
Negotiating Party(ies): Michael Sharp, PGA, President/CEO, CourseCo Inc.
Under negotiation: *Price and terms of payment*



MEETING MINUTES

CITY OF PACIFIC GROVE

CITY COUNCIL

REGULAR MEETING

Wednesday, August 4, 2021, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE GOVERNOR’S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

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Webinar ID: 209 579 290#

If prompted to enter a participant ID, press #.

CALL TO ORDER

Mayor Peake called the meeting to order at 6:00 p.m. City Clerk Kandell conducted roll call with the following Council present via Zoom Webinar: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.

PLEDGE OF ALLEGIANCE:

Councilmember Amelio led the pledge of allegiance.

1. APPROVAL OF AGENDA

Action: Upon motion by Councilmember Amelio and seconded by Mayor Pro Tem Smith, the Council approved the agenda.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.

NOES: None.

ABSENT: None.

2. PRESENTATIONS

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

A. Report on Closed Session

Conference with Real Property Negotiators (Government Code § 54956.8)
Property: 77 Asilomar, Pacific Grove (Pacific Grove Golf Links) and 1313 Ocean View Blvd.

Agency Negotiator(s): Ben Harvey, City Manager
Negotiating Party(ies): Michael Sharp, PGA, President/CEO, CourseCo Inc.
Under negotiation: Price and terms of payment

Staff provided an update. Upon motion by Councilmember Tomlinson and seconded by Councilmember Coletti, the Council directed Staff to hire a consultant to analyze the Local Water Project financial operation and bring back recommendations as to what is required for break-even operations.

Motion carried 4-3, by the following roll call vote:

AYES: Mayor Peake, Councilmembers Coletti, McAdams, and Tomlinson.
NOES: Mayor Pro Tem Smith, Councilmembers Amelio and Poduri.
ABSENT: None.

B. Council and staff made general announcements.

4. **GENERAL PUBLIC COMMENT**

Public comment was received from Inge Lorentzen Daumer, Bill Bluhm, and Michelle Raine.

CONSENT AGENDA

Action: Consent Agenda item 7C was pulled and considered as Regular Agenda item 11B.
Consent Agenda item 9C was pulled and considered as Regular Agenda item 13D.

Action: City Clerk recorded a “no” vote from Councilmember Coletti as to Consent Agenda item 7B.

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember McAdams, Council approved the Consent Agenda as amended.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
NOES: None.
ABSENT: None.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

A. Minutes of the July 21, 2021 Regular Meeting

Action: Approved minutes.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

- A. 3rd Street Residential Parking Program
Action: Approved the Traffic Safety Commission’s recommendation to establish a Residential Parking Program on the east side of 3rd Street between Central Avenue and Lighthouse Avenue. (Resolution No. 21-024)
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Council Policy 400-5 Investments
Action: Adopted Resolution No. 21-025 Approving Council Policy 400-5 Investments
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- 7. **ORDINANCES**
 - A. Second Reading of Ordinance No. 21-019 Amending PGMC Chapter 2.16 - Quarterly City Manager Spending Authority Expenditure Reports
Action: Held second reading of an ordinance to amend Chapter 2.16 of the Pacific Grove Municipal Code to require quarterly reports of expenditures made under the City Manager's spending authority.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

 - B. Second Reading of Ordinance Amending Compensation Benjamin Harvey, City Manager
Action: Held second reading of Ordinance No. 21-020 to amend Benjamin Harvey, City Manager, salary and benefits.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

 - C. Second Reading of Ordinance Amending Chapter 23.70.060 Architectural Review Board Membership *This item was pulled and considered as Regular Agenda item 11B.*
Reference: Bill Peake, Mayor
Recommended Action: Held second reading of an ordinance amending PGMC 23.70.060 Architectural Review Board membership.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- 8. **REPORTS – INFORMATION ONLY**
 - A. Status of Documents Management System - Posting of Online Agreements
Action: Received report.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

 - B. Mayor's Regional Meeting - Evacuation & Wildfire Plans
Action: Received report.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- 9. **REPORTS – REQUIRING ACTION**
 - A. Ratification of New Local Emergency Actions *This item was moved by motion and considered as Regular Agenda item 12B.*

Reference: Ben Harvey, City Manager

Recommended Action: Receive report of emergency directives/modifications and discuss circumstances needing emergency response.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Award a Contract for an Electronic Citation System

Action: Directed the City Manager to enter into an Agreement with Crossroads Software, to implement a new Electronic Citation System in an amount not-to-exceed \$36,900.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

C. George Washington Park Management Plan *This item was pulled and considered as Regular Agenda 13D.*

Reference: Joyce Halabi, Deputy Public Works Director

Recommended Action: Authorize an agreement with Dudek for Development of the George Washington Park Management Plan in an amount not to exceed \$45,880.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

D. FY21/22 CIP Engineering Services

Action: Authorized the execution of an agreement with Neill Engineers Corp for Capital Improvement Plan engineering services in an amount not to exceed \$232,645 plus a 15% contingency.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

A. Beautification of Natural Resources Commission Meeting Minutes: May 18, 2021

Action: Received minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Planning Commission Meeting Minutes: June 10, 2021

Action: Received minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. **PUBLIC HEARINGS**

A. Adoption of an Ordinance Imposing a Temporary Moratorium on New Development Projects that Cannot be Served with Water

Public comment was received from Bill Bluhm, Inge Lorentzen Daumer, Anne Marie Miller, and Kirstie Wilde.

Action: Upon motion by Councilmember McAdams and seconded by Councilmember Amelio, Council introduced and held first reading of an ordinance imposing a temporary moratorium on the receipt of Community Development applications for projects not able to obtain water permits by reason of the SWRCB Cease and Desist order and direct publication of a summary of the ordinance as approved by the City Attorney.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
NOES: None.
ABSENT: None.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

Action: Upon motion by Councilmember McAdams and seconded by Councilmember Tomlinson, the Council moved to re-open the Consent Agenda, pull Consent Agenda item 9A, and consider it as Regular Agenda item 12B.

Motion carried 6-1, by the following roll call vote:

AYES: Mayor Peake, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
NOES: Mayor Pro Tem Smith.
ABSENT: None.

- B. Second Reading of Ordinance Amending Chapter 23.70.060 Architectural Review Board Membership *This item was pulled from the Consent Agenda.*
Public comment was received from Lisa Ciani.

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember Amelio, Council held second reading of Ordinance No. 21-021 amending PGMC 23.70.060 Architectural Review Board membership.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
NOES: None.
ABSENT: None.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

12. **UNFINISHED AND ONGOING BUSINESS**

- A. City Council Goals, Tactics and Mission Statement
Public comment was received from Inge Lorentzen Daumer and Lisa Ciani.

Action: Upon motion by McAdams and seconded by Tomlinson, Council adopted the City Council Goals, Tactics and Mission Statement for 2021-22, with the following amendments: Remove 1D or 7F as they are duplicates; add Safe Routes to Schools as 1A; revise Mission Statement to read as follows: “Deliver quality professional public service to all **residents** in the Pacific Grove Community and the region, while ensuring high value and quality results.

Motion carried 7-0, by the following roll call vote:

- AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
- NOES: None.
- ABSENT: None.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Ratification of New Local Emergency Actions *This item was moved by motion and considered as Regular Agenda item 12B.*
No public comment was received.

Action: Council received the report of emergency directives/modifications and discuss circumstances needing emergency response.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

13. **NEW BUSINESS**

- A. Adopt Regional Vehicle Miles Traveled (VMT) Thresholds of Significance
Public comment was received from Inge Lorentzen Daumer.

Action: Upon motion by Councilmember Amelio and seconded by Councilmember McAdams, Council receive a presentation on VMT analysis and CEQA compliance and adopted, by resolution (No. 21-026), the regional VMT thresholds of significance policies as described in the report.

Motion carried 7-0, by the following roll call vote:

- AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
- NOES: None.
- ABSENT: None.

CEQA: Categorical Exemption, CEQA Guidelines Section 15308, Class 8, Actions byRegulatory Agencies for Protection of the Environment

- B. Special Meetings and Closed Sessions
Public comment was received from Jane Haines.

Action: Council discussed and achieved a consistent understanding of special meetings and closed sessions and provided mayor and staff direction on future meetings.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- C. Performance Evaluation Process
Public comment was received from Lisa Ciani and Inge Lorentzen Daumer.

Action: Upon motion by Councilmember Tomlinson and seconded by Councilmember Coletti, Council directed staff to hire a local human resources consultant to assist Council with development of an improved City Manager performance evaluation process with work to begin no later than early September.

Motion carried 5-2, by the following roll call vote:

AYES: Mayor Peake, Councilmembers Coletti, McAdams, Poduri, and Tomlinson.
NOES: Mayor Pro Tem Smith and Councilmember Amelio.
ABSENT: None.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

- D. George Washington Park Management Plan *This item was pulled from the Consent Agenda.*
Public comment was received from Lisa Ciani.

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember Poduri, Council authorized an agreement with Dudek for Development of the George Washington Park Management Plan in an amount not to exceed \$45,880.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Coletti, McAdams, Poduri, and Tomlinson.
NOES: None.
ABSENT: None.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

14. FULL PRESENTATIONS

ADJOURNMENT

Council adjourned the regular meeting at approximately 9:25 p.m.

Respectfully Submitted,

DocuSigned by:
Sandra Kandel
Sandra Kandel
City Clerk

Approved by Mayor: DocuSigned by: Bill Peake Date 8/20/2021
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Attest by City Manager: DocuSigned by: Ben Harvey Date 8/24/2021
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