



CITY OF LORAIN

Board of Control

Meeting of November 10, 2020

I. ROLL CALL

The Board of Control meeting was called to order at 11:32 a.m. by Mayor Bradley. In attendance were Mayor Jack Bradley, Safety/Service Director Sanford Washington, Mike Darmos, Dale Vandersommen, Paul Wilson, Max Upton, and Tina Pauley.

II. MATTERS FOR DISCUSSION

- a. A request by the Lorain Utilities Department for approval of a purchase order in the amount of \$33,450.00 for lateral lining. GL#6130.P613.6460.6700.1500.**

Discussion: Two bids were received; a third bid was solicited but not received. There is one process where you need to install cleanout at the end so it goes both ways. BLD, the vendor selected, is certified to complete the lateral lining without installing cleanouts. Not very many companies perform this service; many are more towards the Central and Southern Ohio area.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

- b. A request from the Department of Public Property, Parks Division, for removal and replacement of the existing roof on the Lakeview Park South concession/restroom building by Homestead Exterior Solutions for an amount not to exceed \$12,750.00. An additional quote was received from 5K Commercial Roofing, LLC. A third request to West Roofing received no response.**

Discussion: Funding for this request will be from the Parks – Maintenance of Facilities account. The restrooms are used very frequently during the summer. The Girl Scouts usually have summer softball in the months of June, but did not have it this year. They typically use the both the concession area and the restrooms. The roof is in poor condition and very much in need of repair.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

- c. The Building, Housing and Planning Department requests approval to open two purchase orders for \$80,000/each to Erie County Health Department. This is the funding for**

the 2019 and 2020 CDBG match as part of an entire grant that covers Erie County, Lorain County (City of Lorain and Elyria). This was approved by Council on June 6, 2017, Resolution 23-17. The funding for the match project will come from CDBG – Lead-Based Paint/Lead Hazard Testing/Abatement.

Discussion: These funds are a required match. The City of Lorain has partnered with the Erie County Health Department on the lead abatement grant. For each lead abatement project, there is a match portion that helps Erie County report to the federal government that they received other funds outside of their grant to leverage funding. The purchase order that will be opened is a blanket purchase order that allows the Building, Housing and Planning Department to process match payments as the payments come in. The lead grants are multiyear grants, which is why the Resolution was passed back in 2017. The City is responsible for approximately 20% of the cost of the project and can vary. Mr. Upton was not sure why this had not been completed for 2019, but they have paid a few of 2020 projects already.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

d. The Building, Housing and Planning Department requests approval to purchase 4 laptops and 4 computers for \$14,065.69 for the Utilities Department. This will be paid for out of the State CARES Act Funding.

Discussion: Part of the U.S. Department of Treasury Guidance indicated that expenses incurred by municipalities in order to enhance teleworking capabilities of staff were an allowable expense. The laptops address those concerns for senior staff members that would require the laptops. The specifications were all developed by Dave Comer in IT. They are same laptops being purchased by other departments in the City of Lorain. The laptops have a docking station, so they can be taken home if required to do so. This also helps with cyber security concerns that came up during last shut down of Lorain City Hall.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

e. A request from the Engineering Department to purchase a concrete beam breaking machine.

Discussion: Request is to purchase the concrete beam breaking machine from Forney LP in the amount of \$11,775.00 to be paid from the Engineering Capital Outlay account. When new pavement is poured, they take the concrete and create beams as molds. The beam is inserted into the machine and it puts pressure down on the beam to find at what pressure the beam would break. This helps ensure the quality of the finished product. The old machine is broken and used a hand pump; the one being purchased has automatic controls. The beams are created on site and then transported to the machine in the Concrete Lab. Safety/Service Director Washington indicated that this would be a big improvement for the City of Lorain.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

f. The Building, Housing and Planning Department requests to enter into an agreement with the Lorain County Chamber of Commerce in the amount of \$24,000 to assist with intake and application reviews for the Small Business Stabilization Program. Funds will be paid for out of 2020 CDBG-CV Public Service dollars.

Discussion: They are administering small business stabilization program on behalf of City of Lorain. This is product of technical assistance; the BHP Department wanted to administer the program themselves, but HUD indicated that there would not be enough man power. They suggested using a sub-recipient. The Building, Housing and Planning Department looked at number of different vendors and it was found that Lorain County Chamber of Commerce was already offering a substantially similar grant program that was funded through philanthropy. HUD is okay with the selection and is encouraged with the progress the City of Lorain has done. \$242,000 is available to give out to qualifying small business in the City of Lorain. Unfortunately information could not be shared until the press release on Monday, per HUD. Information was distributed to the public by the Chamber of Commerce, the Mayor's social media, the City of Lorain website and social media, and to members of Lorain City Council. There are also plans to get the information out to local radio stations to advertise. Mayor Bradley asked Mr. Upton to reach out to the businesses that applied for and did not receive CARES Act funds and track in a call log.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion to amend carried unanimously.

Mayor Bradley made the motion to approve the request as amended; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

g. A request from the Department of Public Property, Streets Division to purchase sign making hardware and supplies from Osburn Associates for an amount not to exceed \$17,677.09. Osburn is the vendor able to provide all materials and hardware specific to our needs.

Discussion: The amount is less than the invoice from Osburn because the last item will not be purchased through Osburn. It will be purchased through another vendor at a better price. The Streets Division works with Osburn frequently and it is the sole source for the much of the materials needed. Funding is to come from Signs and Zones Supplies account.

Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

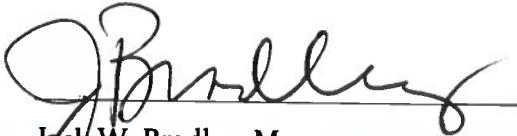
h. The Building, Housing and Planning Department requests approval to award Broadway Mary's with \$10,000 in relief funds due to loss of income and expenses incurred from COVID-19. Funds will be paid for out of State CARES Act Funding.

Discussion: The \$10,000 was originally awarded to the Building, Housing and Planning Department to hire an intern to help with the high volume that was incurred while processing the CARES Act funding. After meeting with the owner of Broadway Mary's, Mr. Upton felt the funds would be better used to help this local business. The Building, Housing and Planning Department is in the process of restructuring and there was discussion as to whether or not to keep the vacated Accounts Clerk position included in the restructuring. The technical assistance advisor indicated that position was indeed going to be kept. The position was put out to bid and was filled. As a result, the department could go without having an intern at this time. Mr. Upton indicated that he would rather help this business survive the COVID-19 pandemic, especially as the owner was able to see the potential of Downtown Lorain early on.

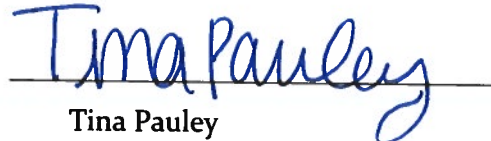
Mayor Bradley made the motion to approve the request; Safety/Service Director Washington seconded the motion.

Roll Call: Safety/Service Director Washington-aye; Mayor Bradley-aye. Motion carried unanimously.

Mayor Bradley made the motion to adjourn; Safety/Service Director Washington seconded the motion. Roll call: Mayor Bradley-aye; Safety/Service Director Washington-aye. Motion carried unanimously. Board of Control Meeting of November 10 adjourned at 11:59 a.m.



Jack W. Bradley, Mayor
City of Lorain, Ohio



Tina Pauley
Assistant to Mayor Jack W. Bradley